Return this form to PLUSstartup@gasboy.com
(At a minimum, complete this page of the form before submitting)

This form is to be filled out by the distributor, Authorized Service Contractor (ASC), or customer and include all information requested to help configure and successfully set up the Fleet Plus system. The Gasboy® Technical Support Center (TAC) will assist with any questions you may have during the consultation conference call.

The consultation review meeting will be scheduled by the Gasboy Fleet Plus Consultant after the configuration form has been completed and returned via e-mail to PLUSstartup@gasboy.com.

The form should be returned no later than 30 days before the desired startup date. If you have questions prior to the consultation, send an e-mail to PLUSstartup@gasboy.com or call at 1-800-444-5529.

Company Name				
Street Address	City	State		Zip Code
Primary Contact Name	Primary Contact Phone No.			Contact Cell Phone No.
Contact E-mail Address				
Company Hours of Operation		Time Zone		
Distributor/ASC Co. Name				
Technician Name *(if known)*				
Technician's Certification No. *(if known)*				
Distributor/ASC Phone No.				
Sales Order No. *(if known)*				
Note: If the customer has multiple locations, each station will need to have its own individual setup form filled.				

Station Setup

Defines station identification.

Number of stations: _____

Station Name	Station ID No.	Station IP Address

General Setup

Defines general information for programming FHO.

Company data consists of the following:

Note: Required only if different from page 1.

Company Name	
Street No., City, State, Zip, Country	
Phone No.	
E-mail	

Following defaults will be applied unless otherwise noted:

Description	Default Value
Transaction Policy: Maximum transactions to store	50,000 (max)
Maintenance Time	Daily at 1:00 A.M.

Fuel Product Setup

Defines the petroleum fuel products used in the Fleet PLUS system.

Number of fuel products: _____

Product Name (Existing Fuel Products)	Product Code

Price List Discount Setup

Defines if any special price discounts are applied to any customer accounts.

Notes: 1) The discount is applied to base price at the pump.

2) Fixed discounts are not currently supported on Passport® Authorization Server (PAS) system units.

Number of price discounts: _____

Price Discount Name	Fuel Product	Discount Type	Discount Price

Fleet Setup

Represents a single person, vehicle, family, company, or group.

Number of fleets: _____

Fleet Name	Fleet Code No.	*Group Rule Assigned

Group rule can be applied to fleet, department, or device.

Department Setup

Subdivision of a fleet.

Number of departments: _____

Department Name	Department Code No.	*Group Rule Assigned	Fleet Name Assigned

Group rule can be applied to fleet, department, or device.

Rule Setup

Defines an instruction that applies a limitation or restriction to the fueling device.

Note: Rules cannot be applied to a fleet, department, or device; a group rule must be created to apply a limitation/restriction to a device.

Limitation

Maximum number of gallons or dollars that can be obtained per fueling.

☐ Gallon Amount _____   ☐ Dollar Amount _____

Fuel Restriction

Defines which fuel product(s) are assigned to a vehicle.

☐ Diesel Only   ☐ Unleaded Only   ☐ Super Unleaded Only   ☐ DEF Only   ☐ Other Only_____

Time Restriction

Defines which days fueling can occur.

☐ Sunday   ☐ Monday   ☐ Tuesday   ☐ Wednesday   ☐ Thursday   ☐ Friday   ☐ Saturday

Visit Restriction

Defines maximum number of visits per day, week, or month.

Number of times_____   ☐ Day   ☐ Week   ☐ Month

Group Rule Setup

Allows user to assign one or several rules to a fueling device.

Number of group rules: _____

Group Rule Name	Rules from Previous Section to Apply

Group Rule can be applied to fleet, department, or device.

Vehicle Model Setup

Defines vehicle models but is not mandatory for vehicle management process. Allows user to select model from drop-down list during vehicle entry phase.

Number of models: _____

Following information will help to identify your models in the vehicle device menu:

Make	Model	Description	Class	Tank Capacity	Standard Odometer Consumption	Standard Engine Hours (EH) Consumption	Year	Chassis/Vehicle Identification Number (VIN) No.

Device Setup

Defines a vehicle or driver authorization device along with validation options. The device will be associated with a fleet and department. To refuel, an authentication device must be recognized within the system's database.

Number of vehicles: _____   Number of drivers: _____

Vehicle Identification

Hand Held

If selecting this option, what type of media will be used to identify vehicle device?

☐ Mag Card   ☐ MIFARE Tag/Card   ☐ HID® Tag/Card   ☐ Gasboy Key   ☐ Manual Entry

Will Odometer entry be required?   ☐ Yes   ☐ No

Will Odometer Reasonable Range check be required?   ☐ Yes   ☐ No
If yes, Max Delta Range _____

How many retries will be allowed to enter a valid Odometer? _____

Will EH entry be required? ☐ Yes ☐ No

Will EH Reasonable check be required? ☐ Yes ☐ No
If yes, Max Delta Range _____

How many retries will be allowed to enter a valid EH? _____

Will a PIN code entry be required? ☐ Yes ☐ No

How many retries will be allowed to enter a valid PIN code? _____

Vehicle Proxy Device

Defines a special vehicle device that can be used as an alternative if a previous media device is lost or damaged and allows manual entry of vehicle information to properly perform and record the transaction.

Will proxy devices need to be used? ☐ Yes ☐ No

If yes, how many proxy devices will be needed? _____

Additional information required to define vehicle devices:

Name of Device	
Fleet Name Associated with Device	
Department Name Associated with Device	
Vehicle Number	
Price Discount Name Applied: (if applicable)	
***Group Rule Name Applied: (if applicable)**	
Card Number	
PIN Code (if applicable)	

Group Rule can be applied to fleet, department, or device.

Driver Identification

Hand Held

If selecting this option, what type of media will be used to identify driver device?

☐ Mag Card ☐ MIFARE® Tag/Card ☐ HID Tag/Card ☐ Gasboy Key ☐ Manual Entry

Will a PIN code entry be required? ☐ Yes ☐ No

How many retries will be allowed to enter a valid PIN code?_____

Additional information required to define driver devices:

Name of Device	
Fleet Name Associated with Device	
Department Name Associated with Device	
Card Number	
PIN Code	

Note: For Two-stage Authorization, select the following options:

☐ Specific Driver   ☐ Specific Department   ☐ Any Driver in same Fleet   ☐ Any Driver from any Fleet

Transaction Export Setup

Defines the template for exporting transactions to third-party programs.

- Do you presently import transactions into a third-party program? ☐ Yes   ☐ No
- Do you have an example of the import file or format used for importing data? ☐ Yes   ☐ No

Following information will be required to set up a Transaction Export Template file:

Template Name	
File Format Options	☐ CSV ☐ TXT ☐ XML
Delimiter Options	☐ None ☐ Space ☐ Tab ☐ Comma ☐ Semi-colon
Decimal Point Options	☐ Comma ☐ Period ☐ None
Print Column Header	☐ Yes ☐ No
Do you Require a Separate Export File for each Fleet?	☐ Yes ☐ No

Following information will be required to set up automatic export:

Where to Store the File	☐ Local Drive of FHO PC ☐ File Transfer Protocol (FTP) Sever
Regularity	☐ 15m ☐ 30m ☐ 1h ☐ 2h ☐ 6h ☐ 12h ☐ 24h
Hour of Day to Export File	
Directory the Export File will Reside	
Do you want to Append to File?	☐ Yes ☐ No
Export File Name	

If selecting FTP Server option, the following information will be required:

FTP Host name or IP	
FTP Username	
FTP Password	

Receipt Generator Setup

Will receipt printers be used at Fuel Island?   ☐   Yes   ☐   No

If so, the following information is required:

Receipt Header	
Receipt Footer	

Customize OPT Messages

Defines custom message to be displayed on Gasboy OPT card readers.

What is the preferred idle message to be displayed on Gasboy card reader? (For example: Welcome, Swipe Card, Present Tag, Enter Vehicle number, etc.)

Message	

HID Card Format Setup

Defines the HID card format to be applied to successfully read HID card data.

Note: It is recommended to send a sample HID card to the Gilbarco® office so we can successfully determine that your card can be read and which format to apply in the FHO program.

The HID card can be sent to: Kevin DeVinney
                                       Gilbarco Inc.
                                       7300 West Friendly Ave
                                       Greensboro, NC 27410

The HID card format options currently supported are: Apply a check mark to all that apply if HID format is known	
37 Bit Wiegand HID H10302	☐
37 Bit Wiegand HID H10304	☐
Track 2 BCD	☐
26 Bit Wiegand HID H10301	☐
HID 35 Bit Corp 1000	☐
ARAS-36	☐

User Management Setup

Defines how users will logon to the SiteOmat program locally or remotely.

Login Name	
Initial Password	
Name of User	
Group: (i.e. Administrator, Fleet MGR, Fuel MGR, Department MGR, etc.)	
Phone No.	
E-mail Address	

Password Policy Setup

Defines username and password policy for local accounts.

Following information is required:

User must change Password on First Login	☐ Yes	☐ No
Password must contain at least One Numeric Character	☐ Yes	☐ No
Password must include at least One Special Character	☐ Yes	☐ No
Password must have Lower and Upper case Characters	☐ Yes	☐ No
Minimum Password Length		
Password History		
Minimum User ID Length		
Force User to change Password every how many months?		

Notes: 1) This form is to be used as a guideline and is recommended to be completed for proper data import. It is also intended that the customer provides spreadsheets that include all required details as stated from this document; including a complete vehicle, driver, model, fleet, department, fuel product, price discount, station, group rules, and username lists.

2) The distributor, ASC, or customer will be responsible for providing remote access to the Fleet Plus equipment either by using the technician's laptop through Local Area Network (LAN) 1 or customer's PC through LAN 2 preferably utilizing the program TeamViewer®.

3) The distributor or ASC will be responsible for commissioning all equipment affiliated with the new installation once the system and all pumps have been tested thoroughly and has also confirmed all test transactions have been accurately recorded in the Fleet Plus controller.

4) Use the following link to view MDE-4821 Fleet Head Office System and Fuel Management Software Installation and User's Manual (Appendix B) to reference the various formats used to import system data. http://www.gasboy.com/cfusion/gasboy/gold/gold_public_access.cfm?section_id=224.