

Introduction

Purpose

This manual provides network-specific information for Passport® systems at stores that use the Chevron® network and are:

- Upgrading from Passport V8.02 with Service Pack T or later
- Upgrading from Passport V10 with Service Pack K or later
- A new Passport store installing V11.02 for the first time

Note: If an earlier version of Passport software is running, upgrade the first to one of these minimum versions before upgrading to Chevron V11.02 or you must perform a clean install.

IMPORTANT

The Chevron network requires notice in advance that the store is upgrading to Passport V11.02, which implements EMV® functionality on Passport. EMV functionality affects inside transactions. At least two full days before the scheduled upgrade, advise the merchant that he must contact the Chevron network and explain that the site is implementing an upgrade to Passport to enable EMV. The merchant should advise the network representative of the date the upgrade is to take place and request that the network prepare to enable EMV with appropriate parameter downloads on that date. Ask the merchant to let you know if the network is unable or unwilling to make the necessary preparations for enabling EMV for the store.

On the day of the scheduled upgrade, ask the merchant or store manager if he notified the Chevron network of the need to prepare to enable EMV network communication. If the merchant or store manager has not notified the Chevron network of the need to enable EMV network communication, call the network on behalf of the merchant or store manager. Ask the network representative if he can expedite enabling EMV functionality for the store within four hours. If the network representative indicates he can prepare for enabling EMV on the network within the next four hours, continue with the upgrade. Else, consult the merchant or store manager regarding your options, which are:

- Upgrade without enabling EMV and return later for the PDL Download to enable EMV.
- Arrange a later date for the upgrade, after the network has sufficient time to enable EMV.

Intended Users

This manual is intended for merchants, store managers, cashiers, and Passport-certified Gilbarco® Authorized Service Contractors (ASC).

Note: Leave this manual, excluding “Appendix C: Upgrading to Passport V11.02” on page 67 at the site for the manager’s reference. This manual is available for download by a certified Passport Authorized Service Contractors (ASCs) on Gilbarco Online Documentation (GOLDSM).

Review and fully understand this manual before proceeding with upgrade or installation of Passport V11.02 for Chevron.

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Related Documents

Document Number	Title	GOLD Library
MDE-3816	Passport Hardware Start-up and Service Manual	<ul style="list-style-type: none"> • Passport • Service Manual
MDE-4826	Passport Card and Face-based Local Accounts Setup and Operations Manual	Passport
MDE-4834	Passport System Recovery Guide for Passport V8.02+	Passport
MDE-4866	Passport Firewall Router Start-up and Service Manual	Passport
MDE-4954	Passport Start-up and Service Manual for the Cisco® Firewall Router (Q13708-08)	Passport
MDE-5025	Passport V9+ System Reference Manual	Passport
MDE-5026	What's New in Passport Versions 9 and 10	Passport
MDE-5083	Passport Hardware Start-up and Service Manual for PX60 Platform	<ul style="list-style-type: none"> • Passport • Service Manual
MDE-5167	Gilbarco Deployment Service Startup and Service Manual	Service Manual
MDE-5213	VeriFone MX915 PIN Pad Kit Installation Instructions	Passport
MDE-5266	What's New in Passport Version 11	Passport
MDE-5301	Passport EDH (Chevron) V08.26 Implementation Guide for PA-DSS V3.2	Passport
MDE-5302	Passport V11.02 Upgrade Instructions	Passport
MDE-5303	Passport Software Installation Manual for V11.02 on PX60 Hardware Platforms	Passport
MDE-5304	Passport Software Installation Manual for V11.02 on PX52 Hardware Platforms	Passport
MDE-5317	Passport Configuration for Blue Cube BOS	Passport

Abbreviations and Acronyms

Term	Description
AID	Application Identifier
ASC	Authorized Service Contractor
BOS	Back Office System
BIOS	Basic Input/Output System
CAT	Customer Activated Terminal
CRIND®	Card Reader in Dispenser
CWS	Cashier Workstation
DEF	Diesel Exhaust Fluid
EBT	Electronic Benefits Transfer
EDH	Enhanced Dispenser Hub
EMS	Electronic Manual Sale
EMV®	Europay®, MasterCard®, and Visa®
GOLD	Gilbarco Online Documentation
ISD	In-Station Diagnostics
KECC	Keyed Entered Customer Credit
MWS	Manager Workstation
NACS	National Association of Convenience Stores
PA-DSS	Payment Application Data Security Standard
PDL	Parameter Data Load or Parameter Download
POS	Point of Sale
PPU	Price Per Unit
RAS	Remote Access Service
RTSC	Retail Technology Service Center
SSL	Secured Sockets Layer
TCP/IP	Transmission Control Protocol/Internet Protocol
W&M	Weights and Measures

Technical Support

If you are a store manager or merchant and you need assistance with your Passport system, call Gilbarco at 1-800-743-7498.

If you are an ASC and need to verify RAS connection or activate a Passport feature, call Gilbarco at 1-800-743-7498. If you need assistance with an upgrade or installation issue, call Gilbarco at 1-800-743-7501. Be prepared to provide your ASC ID.

If you are an ASC and need to contact the Chevron Help Desk Retail Technology Service Center (RTSC), call 1-800-435-7277.

Firewall Router

The Cisco RV042 Firewall Router is used with Passport systems. For instructions on accessing and programming the Passport Router configuration, refer to *MDE-4954 Passport Start-up* and *Service Manual for the Cisco Firewall router (Q13708-08)*.

Network Data Retention

The Passport system's network database saves transaction details for 35 days. The store can use the Electronic Manual Sale (EMS) functionality for transactions as old as 35 days, based on the configuration used in **MWS > Store Options**. Besides meeting Payment Application Data Security Standard (PA-DSS) compliance requirements, the 35-day network data retention allows retailers to use the Backup Journals/Reports utility to save Passport system data on a single CD.

What's New in Passport V11.02 at Chevron Stores

The following features have been updated or are new for Chevron stores:

Forecourt Installation for Chevron Stores

Four new fuel grades are available for configuration in **MWS > Set Up > Store > Forecourt > Forecourt Installation**:

- Diesel Exhaust Fluid (DEF)
- Regular Plus Blend R30 (REG PLS)
- Unleaded Supreme Blend S59 (UNL SUP)
- Ethanol 85 (E85) using product code 026 (added in Passport V11.02 Service Pack C Maintenance Pack 1)

Previously, Chevron's E85 fuel grade was identified using product code 082. Several Chevron retailers reported non-compliance issues raised by federal and state entities when their E85 fuel grade was identified using the Conexus Payment Systems Product Code 082, which corresponds to an undefined Unleaded Regular fuel product in federal and state transaction records. If your store sells E85 fuel and you are concerned that your current fuel grade configuration may place you in non-compliance with federal and state entities for E85 fuel grade, notify your ASC to change the E85 fuel grade configuration in Forecourt Installation on the Passport MWS. Passport continues to support the original Ethanol 85 fuel grade using product code 082 for those merchants who wish to use it.

For stores upgrading from V8.02, the following PLUS Blend fuel grades are also new:

- PLS Blend34
- PLS Blend35
- PLS Blend41
- PLS Blend42
- PLS Blend51

Group ID in Department Maintenance

Beginning with V11.02, Passport adds a **Group ID** field to **MWS > Set Up > Store > Department Maintenance** programming screen.

Figure 1: Group ID in Department Maintenance

The screenshot displays the 'Department Maintenance' screen. At the top left, the date is 09/07/2016 and the time is 06:11 PM. The main area contains the following fields and options:

- Department Number: 1
- Department Name: Dept 1
- Tax Group: No Tax
- Restriction Group: <No Restriction Group>
- Food Stampable:
- Discountable:
- Negative Department:
- Network Product Code: 400
- Group ID: 7
- May appear as POS Department key.:
- May appear as POS Coupon key.:
- May appear on Till Close Report.:

On the right side, there are 'Save' and 'Cancel' buttons. At the bottom right, it shows 'Operator: 91' and 'Store Store Name'.

The Group ID field is used for gathering and sorting data on merchandise sold that Passport transmits to the Chevron network. For more information, refer to [“MIIP Data Report”](#) on [page 34](#).

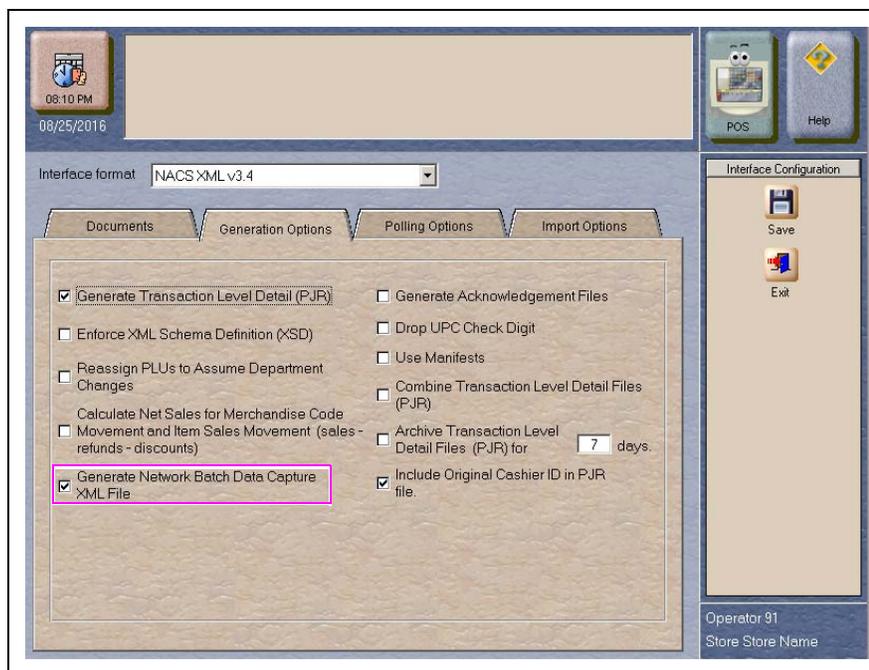
A valid Group ID value is 02 through 98, excluding 09, 17, and 99. Passport automatically assigns Group ID 01 to fuel sale items, 09 to items assigned to the reserved Cash Card department, 17 to car wash package items, and 99 to sales from any department not assigned a valid Group ID. For additional information regarding assigning Group ID, contact your Chevron representative.

Passport XMLGateway Back Office Interface Network Batch Data Capture

Passport can generate Chevron network batch close data for the BOS to consume beginning with V11.02. This new feature is available for use with NACS XML V3.3 and V3.4. To enable Passport generation of these files, proceed as follows:

- 1 Go to **MWS > Set Up > Store > Back Office Interface > Back Office > Generation Options** tab.

Figure 2: Back Office Interface - Generation Options Tab



- 2 If the **Interface format** field contains a value of NACS XML v3.3 or NACS XML v3.4, the **Generate Network Batch Data Capture XML File** field is accessible. To enable generation of network batch totals for Chevron, select this field and then select **Save**.
- 3 Passport generates a BatchSummaryAxisMovement.XML file for each network batch that Passport closes and places it in the same location as all other outgoing BOS XML data files for the BOS to consume.

The following table illustrates the basic format of the file:

Export Element	Description
<BatchSummaryAxisMovement>	Begin file element group
<MovementHeader>	Begin header element group
<ReportSequenceNumber>	Value is always 1
<PrimaryReportPeriod>	Value is always 2
<BusinessDate>	Business Date under which the batch opened
<BeginDate>	Current period opening date
<BeginTime>	Current period opening time
<EndDate>	Value is always 2100-01-01
<EndTime>	Value is always 00:00:00

Export Element	Description
<Extension>	Begin batch date/time element group
<BatchBeginDate>	Opening date of the batch
<BatchBeginTime>	Opening time of the batch
<BatchEndDate>	Ending date of the batch
<BatchEndTime>	Ending time of the batch
</Extension>	End batch date/time element group
</MovementHeader>	End header element group
<BSMAxisDetail>	Begin batch summary details element group
<BatchID>	Begin batch identifier element group
<AuthorizingHostID>	Value is the store's Facility Number
<AuthorizingTerminalID>	Value is always 01
<BatchNumber>	The batch number
</BatchID>	End batch identifier element group
<BatchStatus>	Value is always "closed"
<BatchCloseReason>	Value is always "batchClose"
<BatchSource>	Value is always "local"
<BSMAxisTotals>	Begin batch totals element group
<BatchAmount currency="USD">	Total batch dollar amount
<TransactionCount>	Total number of transactions in the batch
<Extension>	Begin batch details element group
<SalesAmount>	Total sales dollar amount for the batch
<RefundAmount>	Total refunds dollar amount for the batch
<CustomerData>	Begin Chevron batch details element group
<Customer id="26">	Begin customer element group; attribute id="26"
<CreditDebit>	Begin Credit and Debit totals element group
<Count>	Total number of credit and debit transactions in the batch
<Amount>	Total dollar amount of credit and debit transactions in the batch
</CreditDebit>	End Credit and Debit totals element group
<ActivationRecharge>	Begin Gift Card totals element group
<Count>	Total number of gift card activations and reloads in the batch
<Amount>	Total dollar amount of gift card activations and reloads in the batch
</ActivationRecharge>	End Gift Card totals element group
<SpecialHandle>	Begin Special Handle totals element group
<Count>	Total number of special handle transactions in the batch
<Amount>	Total dollar amount of special handle transactions in the batch
</SpecialHandle>	End Special Handle totals element group
</Customer>	End Customer element group
</CustomerData>	End Chevron batch details element group
</Extension>	End batch details element group
</BSMAxisTotals>	End batch totals element group
<BSMAxisDetail>	End batch summary details element group
</BatchSummaryAxisMovement>	End file element group

Loyalty Prompts at the Dispenser

Beginning in V11.02 Service Pack C and Maintenance Pack 5, Passport allows the merchant to configure Passport to force the customer to select Loyalty ID entry or payment entry at the CRIND idle screen when the merchant offers a loyalty program. This is to avoid customers missing a loyalty opportunity when they swipe payment first. For more information about this new configuration option, refer to [“Force Loyalty Choice Before Payment”](#) on page 14.

EMV Debit Support

Beginning in V11.02 P Service Pack, Passport also supports EMV Debit. If the customer's EMV chip card contains both US Common Debit and Global Debit AIDs, Passport prompts the customer to choose Credit or Debit. If the customer selects Credit, Passport processes the transaction using the US Common Debit AID. If the customer selects Debit, Passport processes the transaction using the Global Debit AID.

For Stores Upgrading from V8.02

Stores that upgrade from V8.02 will find the following additional Chevron enhancements that came with Passport V10:

- The following Chevron network reports default to print automatically at Store Close:
 - Credit Batch Summary Report
 - Credit Unconfirmed Transaction Log
 - Debit Batch Summary Report
 - Debit Unconfirmed Transaction Log
 - EMS Batch Report
 - EMS Unconfirmed Transaction Log
 - Keyed Entered Customer Credit (KECC) Report
 - Special handling Batch Summary Report
 - Unsecured Mail

*Note: Although these reports default to print automatically, the manager may change the reports Passport prints at Store close by going to **MWS > Set Up > Store > Period Maintenance > Store Close Reports** and selecting for unselecting reports.*

- Programming for fuel discounts by card type has changed. Passport uses the card table from the Chevron network Parameter Download (PDL) for configuring automatic fuel discounts by card type. To accomplish this, Passport introduces the following changes:
 - Addition of the Fuel Discount Groups tab on **MWS > Fuel > Fuel Discount Maintenance**. Use this new tab to configure PPU discounts to apply to fuel grades available at the store.
 - Addition of the Fuel Discount Configuration screen in **MWS > Set Up > Network Menu > Chevron > Fuel Discount Configuration**. Use this screen to link a card type to a Fuel Discount Group.

Note: For more information on configuring Fuel Discounts by Card Type, refer to MDE-5026 What's New in Passport Versions 9 and 10.

- Improvements to the EMS Auth process. For more information, refer to [“Checking Network Status”](#) on page 48 and [“EMS Auth”](#) on page 52.
- Refund transactions involving Cash Back and Cash over. Passport performs a full refund of a credit or debit transaction that includes cash back or cash over to the original sale tender. Transactions refunded with cash back or cash over require the customer to return the cash amount as part of the refund. The Cashier Workstation (CWS) prompts the cashier to obtain the cash back or cash over amount from the customer during the refund transaction.

V11 Core Feature Enhancements

The following is a high-level description of core Passport features introduced in V11.01 and V11.02. For more information on any of the new features, refer to *MDE-5266 What's New in Passport V11*. For stores upgrading from V8.02, refer to *MDE-5026 What's New in Passport Versions 9 and 10* for information on enhancements from Passport V10.

EMV Support on Inside Transactions

Beginning with V11.01, Passport supports EMV for inside transactions in the US. Enabling EMV inside may require new PIN pads or new PIN pad software. In addition, the ASC will make simple PIN pad configuration changes in **MWS > Set Up > Register > Register Set Up**. In addition, the ASC must update network configuration parameters in **MWS > Set Up > Network > Chevron** for EMV inside transactions.

Tender Keys in CWS

The CWS reflects a basic change beginning with V11.01. A new tender key, labeled **Card**, replaces the **Credit** and **Debit** tender keys. The cashier selects the **Card** tender key when the customer presents a credit, debit, or prepaid card for payment. The network determines the card type and Passport logs the transaction based on this determination. Credit and Debit tenders continue to appear on Accounting reports as before.

Clock In/Out Feature

The Clock In/Out feature allows store employees to clock in and clock out from the CWS independent of signing into the CWS and store managers to update clock in/out records. Passport can be configured to make the clock in/out records and updates available to the BOS through the XMLGateway BOOutbox. Feature activation is not required to use the Clock In/Out feature; it is part of Passport base functions.

Dispenser Door Alarm Feature

The Dispenser Door Alarm feature allows the merchant to configure Passport to receive and display opened dispenser door alarms on the CWS and Manager Workstation (MWS). This feature applies to Gilbarco Pump and CRIND devices only. Feature activation is not required to use the Dispenser Door Alarm feature; it is part of Passport base functions.

INCON Vapor Tank Monitor™

Passport allows programming of an INCON vapor tank monitor as a secondary tank monitor to meet In-Station Diagnostics (ISD) vapor recovery regulatory requirements in certain jurisdictions.

FlexPay™ IV Retrofit Kit for Wayne® Dispensers

Passport supports programming for Wayne dispensers equipped with the Gilbarco FlexPay IV Retrofit Kit, which makes the dispensers EMV capable.

Universal Dispenser Type in Forecourt Installation

Passport supports the Universal Dispenser Type, which allows the ASC to program any dispenser based on its physical product meter arrangement (up to four products) rather than selecting a preconfigured dispenser type that masks the underlying product meter mapping behind a logical representation of the dispenser.

CRIND via TCP/IP

Passport supports TCP/IP communication with the CRIND devices on the forecourt. This type of communication between Passport and the CRIND devices on the Forecourt will require upgraded CRIND Basic Input/Output System (BIOS) and additional configuration on the CRIND device itself. Gilbarco dispenser platforms that support TCP/IP communication are FlexPay II and later. These devices support either the traditional serial connection or the new TCP/IP connection.

New Passport Point of Integration with Impulse

Passport can display on the CWS the content that usually displays on the Impulse cashier facing tablet for certain implementations of the Impulse service.

Conexus Mobile Payment

Passport supports mobile payment using the Conexus standard mobile payment interface. This feature allows the customer to use a mobile app on his smartphone for payment authorization inside at the register and outside at the dispenser. The merchant must contract with a mobile payment service provider and activate the feature to provide this service.

Back Office Interface Enhancements

Passport provides several enhancements in BOS Interface Configuration programming. These enhancements include:

- Using the original Operator ID (CashierID) in PJR files for prepay fuel transactions that complete after the cashier who originally rang the transaction inside has closed her till. Previously the closing PJR file used CashierID of 0000 for these transactions. This enhancement provides a solution for BOSs that do not support CashierID 000.
- Defaulting price book items to qualify for food stamps if there is no indication, in the incoming ITT.XML file or Extraction Tool Import file, that the item should not qualify for food stamps. Historically, a price book item inherits the value of the FoodStampable flag of the Department to which the item is assigned if there is no indication that the item should qualify for food stamps. This field provides a solution for stores that run with a BOS device that does not support the FoodStampable flag in the ITT file and want items to be configured as qualifying for food stamps by default.

EBT Food (Non-integrated) and EBT Cash (Non-integrated) Tenders

Passport provides new Tender Group selections that allow the merchant to program EBT Food and EBT Cash tenders for stores that use an external EBT terminal to authorize EBT Cash and EBT Food transactions when the primary payment network does not support EBT Cash and EBT Food card types. These new EBT tenders are available for inside transactions only. The EBT Food tender applies food stamp restrictions to the items in the transaction as well as forgives tax for the items that qualify for food stamps.

Register Group Maintenance

Passport introduces two enhancements to Register Group Maintenance:

- Default to using promotional pricing when ringing refund transactions. Historically, Passport allowed promotional pricing for sales only. With the introduction of the *Use promotional pricing for refunds* field on the **Sales and Refunds** tab, Passport will apply current promotional pricing to refund transactions as well as sales. By selecting this option under one Register Group, Passport applies the option to all registers.
- Bypass prompting the cashier for opening and closing till counts. Historically, Passport prompted for till count when the cashier opened or closed a till. With the introduction of the *Suppress opening/closing till counts* field on the **Till counts** tab, Passport bypasses prompting the cashier for till count when opening a new till and when closing the till and assumes a zero till balance for these opening and closing tills. This new option is targeted to stores that prefer to float a set till amount across cashier shifts. To ensure all till cash is recorded before the cashier closes the till, the cashier must perform a final Safe Drop, counting all remaining cash in the till except for the float amount. For stores that program Passport to generate PJR files to be consumed by a BOS, with this option enabled, Passport generates PJR files for the zero till open, final safe drop, and zero till close. By selecting this option under one Register Group, Passport applies the option to all registers.

Site Configuration Programming

IMPORTANT

The Enhanced Dispenser Hub (EDH) must be installed and running before programming in **MWS > Set Up > Network**.

To communicate with the Chevron network, **Network Site Configuration** must be programmed correctly. To program **Network Site Configuration**, proceed as follows:

- 1 From the **MWS** main menu, select **Set Up > Network > Chevron**.

Figure 3: Chevron Network Configuration Menu



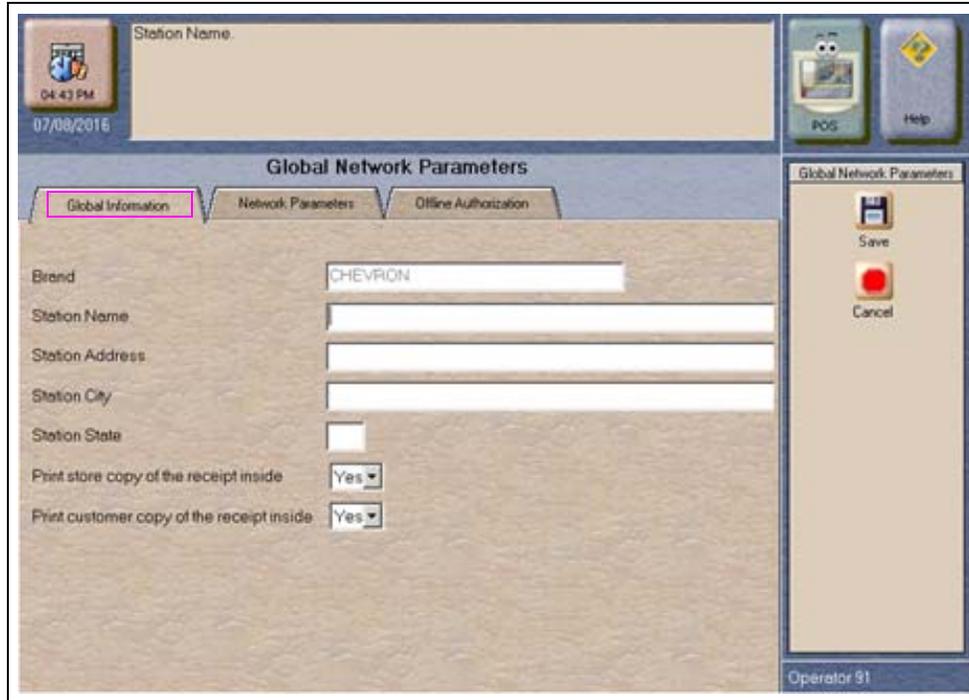
The following option buttons is displayed on the Chevron Network Configuration Menu:

- Network Site Configuration
- Parameter Download
- Email Request
- Cash Back maintenance
- Fuel Discount Configuration
- EMV AIDPK Download

Access to the Chevron Network Configuration Menu can be restricted to the manager level and above through **Security Group Maintenance**.

- 2 Select **Network Site Configuration**. The **Global Network Parameters** screen opens with the **Global Information** tab selected.

Figure 4: Global Network Parameters Screen

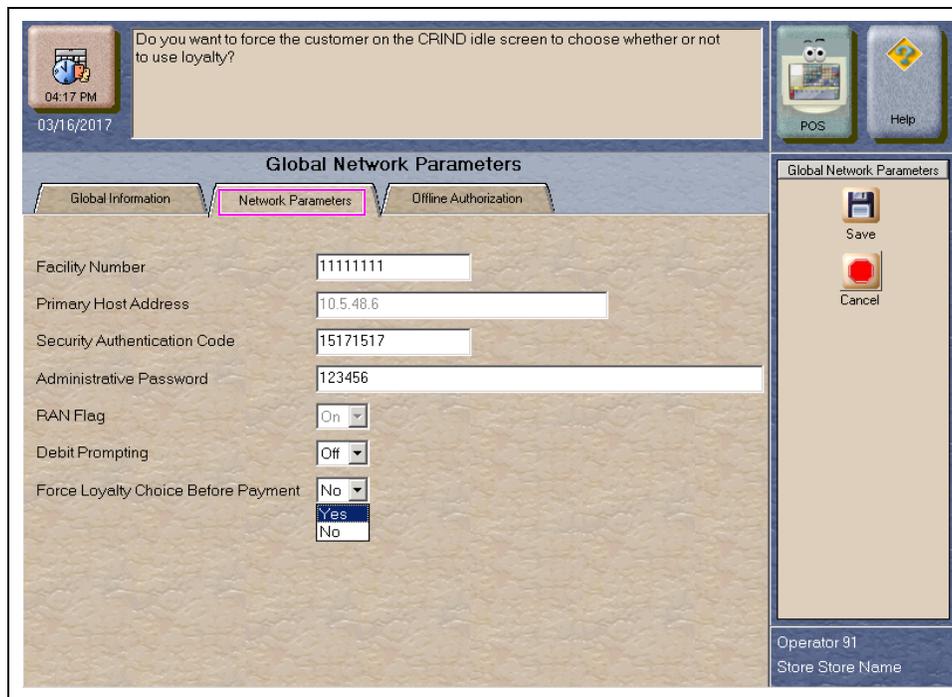


The following table contains the fields on the **Global Information** tab and their description:

Field	Description
Brand	Chevron branding installed on this Passport. This field is not editable. Values are CHEVRON, CVX UNBRANDED, and TEXACO.
Station Name	Name of this store. This field is editable (up to 23 characters) and defaults to blank.
Station Address	Street address of this store. This field is editable (up to 23 characters) and defaults to blank.
Station City	City in which this store is located. This field is editable (up to 23 characters) and defaults to blank.
Station State	State in which this store is located. This field is editable (up to 2 characters) and defaults to blank.
Print store copy of the receipt inside	If set to Yes, the merchant copy of the receipt prints automatically for all inside Chevron network transactions. This may be especially important for stores that enable electronic signature capture at the PIN pad. The customer signature prints as part of the receipt. If set to No, the merchant copy of the receipt does not print automatically for inside Chevron network transactions, unless overridden by network or EMV parameters.
Print customer copy of the receipt inside	If set to Yes, the customer copy of the receipt prints automatically for all inside Chevron network transactions. This may be especially important for stores that enable electronic signature capture at the PIN pad. The customer signature prints as part of the receipt. If set to No, the merchant copy of the receipt does not print automatically for inside Chevron network transactions, unless overridden by network or EMV parameters.

- 3 After completing the field on the **Global Information** tab, select the **Network Parameters** tab.

Figure 5: Network Parameters Tab

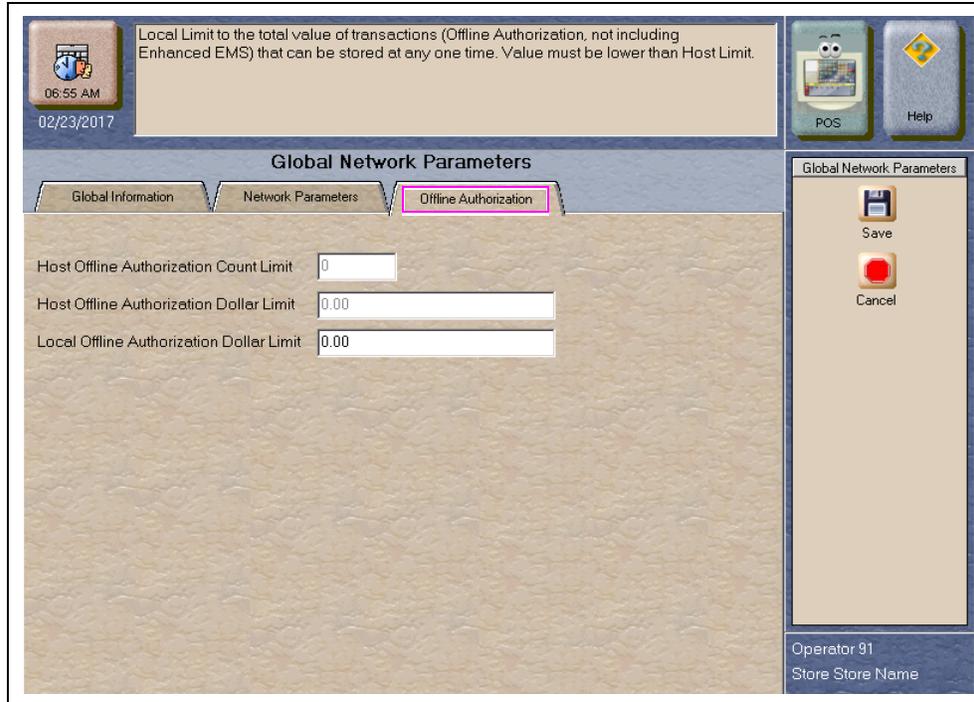


The following table contains the fields on the **Network Parameters** tab and their description:

Field	Description
Facility Number	Unique identifier the Chevron network assigns to this store. This field is editable (up to 8 digits) and defaults to blank.
Primary Host Address	This field is defined by the Chevron network and is not editable.
Security Authentication Code	Obtain this field from the Chevron Help Desk (RTSC). This field is editable (up to 8 digits) and defaults to blank.
Administrative Password	Password that the cashier or operator must enter to validate permission to perform a KECC or EMS transaction at the CWS. Obtain the value for this field from the merchant or store manager. The field must contain between one and 23 characters. Defaults to blank. If this field is left blank, the CWS will not allow KECC and EMS transactions.
RAN Flag	Passport receives the value for this field in the Chevron network PDL. Defaults to On. If the Chevron network sets this field to Off, the manager can override the setting and turn on the RAN Flag.
Debit Prompting	If set to On, the CRIND prompts the customer "Is this Debit?" based on parameters in the Chevron Parameter Table. This field is editable and defaults to On.
Force Loyalty Choice Before Payment	If set to Yes, the CRIND idle screen displays options to swipe a loyalty ID, manually enter a loyalty ID, or move to payment. If the customer swipes a payment card at this prompt, the CRIND prompts the customer to make a selection and returns to the idle screen. If set to No, when the customer swipes a payment card before swiping or manually entering a loyalty ID, the CRIND assumes no loyalty for the transaction and moves to payment authorization. Defaults to No.

- After completing the field on the **Network Parameters** tab, select the **Offline Authorization** tab.

Figure 6: Offline Authorization Tab



The following table contains the fields on the **Offline Authorization** tab and their description:

Field	Description
Host Offline Authorization Count Limit	Maximum number of pending Offline Authorized transactions allowed at this store. If Passport reaches this limit, it does not allow additional Offline Authorized transactions until the pending transactions clear with the Chevron network. This field is not editable and is received from the Chevron network PDL.
Host Offline Authorization Dollar Limit	Maximum dollar amount of pending Offline Authorized transactions allowed at this store. If the total dollar amount of pending Offline Authorized transactions reaches this amount, Passport does not allow additional Offline Authorized transactions until the pending transactions clear with the Chevron network. This field is not editable and is received from the Chevron network PDL.
Local Offline Authorization Dollar Limit	Maximum dollar amount of pending Offline Authorized transactions allowed at this store. If the total dollar amount of pending Offline Authorized transactions reaches this amount, Passport does not allow additional Offline Authorized transactions until the pending transactions clear with the Chevron network. This field is editable and the merchant can use it to impose a more restrictive limit on Offline Authorization transactions than the Chevron network has set in the field above. This field defaults to \$0.00 and must be less than or equal to the value in the Host Offline Authorization Dollar Limit field.

- After completing the field on the **Offline Authorization** tab, select **Save** to save network configuration to the Passport database and return to the **Chevron Network Menu**.

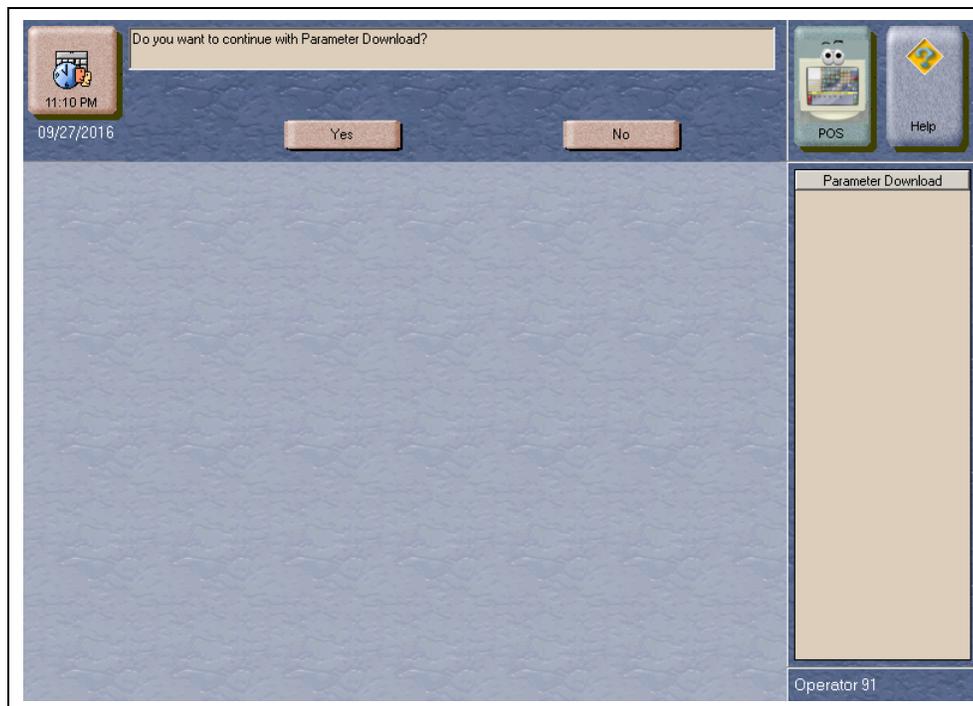
Parameter Table Download Request

If you are requesting a PDL to complete an upgrade or new Passport installation, call the Chevron Help Desk (RTSC) before performing the Parameter Table Download request. Inform the Chevron Help Desk agent that the store will require an EMV PDL. Be prepared to provide the agent with the serial numbers of all MX915 PIN pads being installed or replaced at the store.

To request a Parameter Table Download from the Chevron network, proceed as follows:

- 1 Select **Parameter Table Download** from the **Chevron Network Menu**.

Figure 7: Parameter Table Download Screen

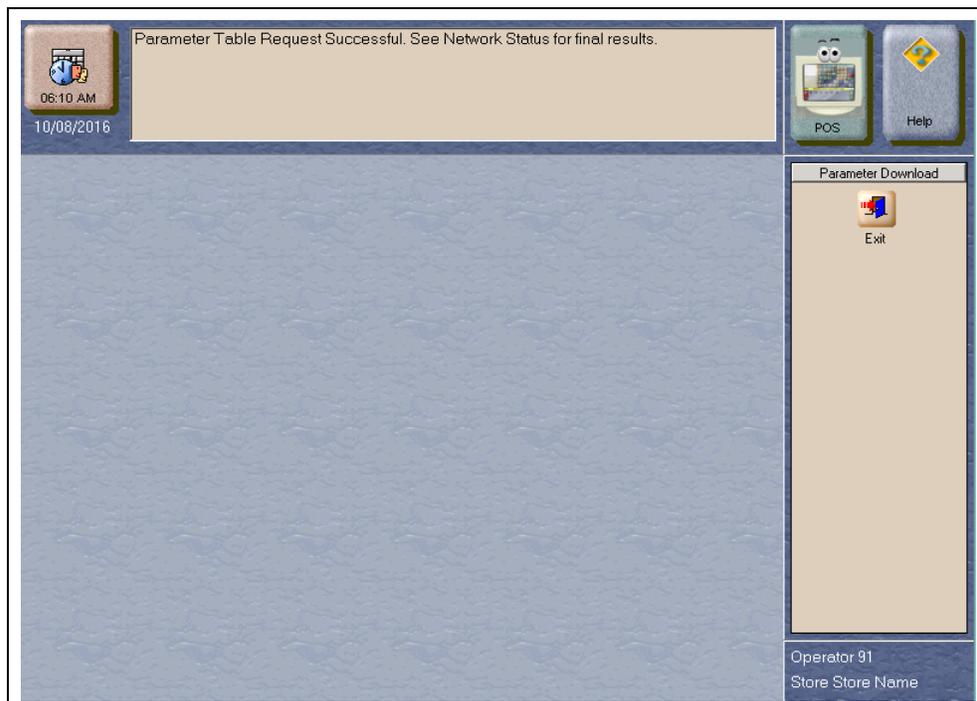


- 2 Select *Yes* to request the Parameter Download from the Chevron network; otherwise, select *No* to exit and return to the **Chevron Network Menu**.

Figure 8: Requesting Parameter Table

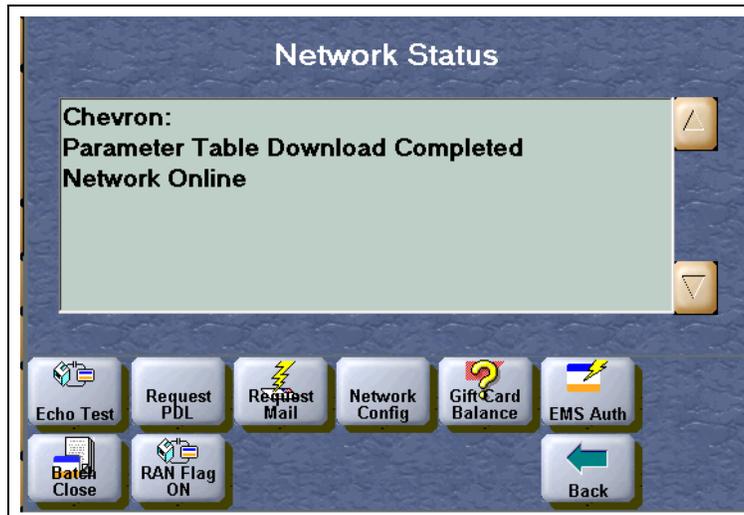


Figure 9: Parameter Table Request Successful



- 3 After completing a successful Parameter Table download, select **Exit**. Check that Passport successfully received and validated the Parameter Table request by switching to the **CWS** and selecting **Network Functions**. The **Network Status** screen displays information regarding completion of the Parameter Table Download.

Figure 10: CWS - Network Status Screen

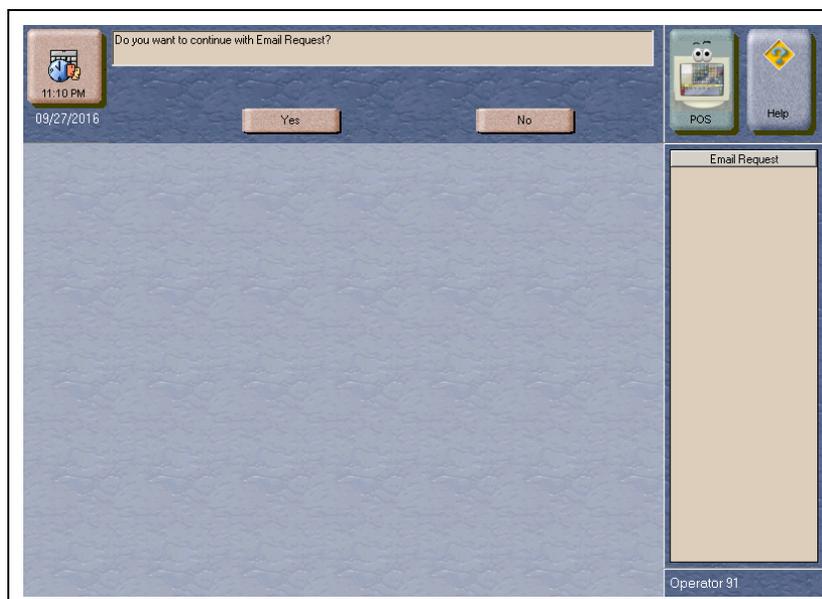


Mail Request

The **Mail Request** requests secured and unsecured mail from the Chevron network. Passport displays all mail messages received on the **Mail Request** screen. The manager may view or print the resulting mail. To request mail, proceed as follows:

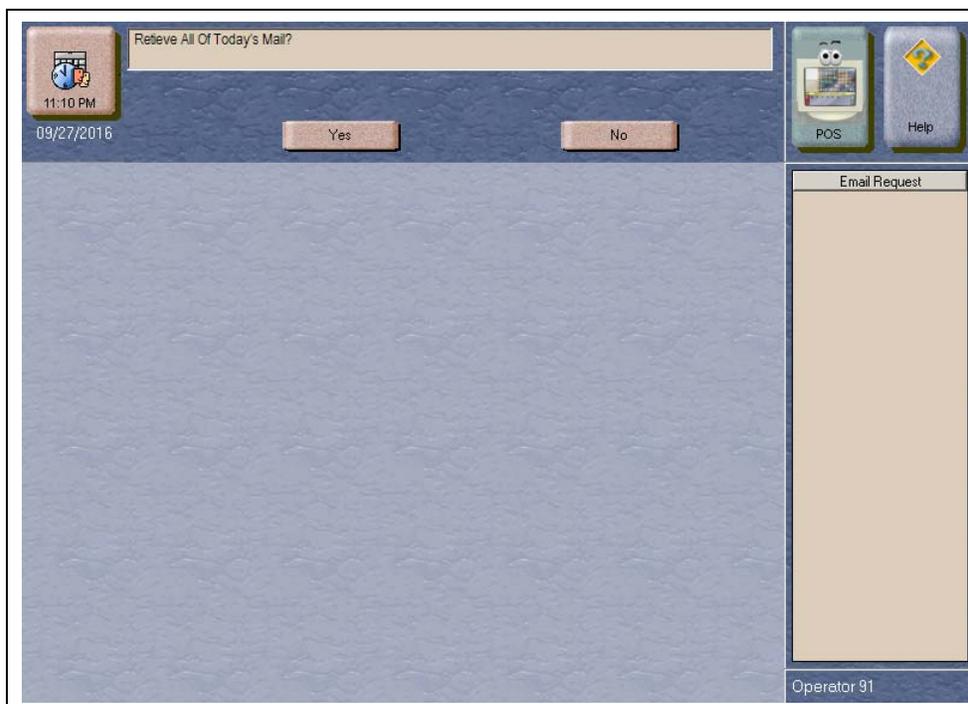
- 1 Select **Mail Request** from the **Chevron Network Menu**.

Figure 11: Mail Request Screen



- 2 Select *Yes* to request mail from the Chevron network or *No* to exit and return to the **Chevron Network Menu**. If the manager responds with *Yes*, Passport prompts whether to retrieve all mail.

Figure 12: Retrieve All Mail Prompt



- 3 Select *Yes* to request all mail; otherwise, select *No* to request only unread mail. If the mail request is interrupted, Passport displays any confirmed and stores mail received. If Passport receives some, but not all requested mail, Passport displays in the MWS message bar the message, “Mail Request Successful - Partial Retrieval.”

If the initial mail request times out without a valid response from the Chevron network, Passport displays in the MWS message bar the message, “Mail Request Timeout - Stored Mail Only.” along with any previously stored mail.

If no new mail is available from the Chevron network, Passport displays the message, “No Unread Mail Available.”

Passport tracks the type of mail received. Secured mail is only available at the MWS; it is not available at the CWS as unsecured mail is.

If the manager selects **Print**, Passport prints the mail at the report printer and automatically exits to the **MWS** main menu.

Cash Back Maintenance Programming

Cash Back Maintenance allows the manager to offer Cash Back on a Credit card type, similar to that offered with a Debit card. The Chevron Network Parameter Table controls whether Cash Back is allowed at the store, although the manager can override the settings to make them more restrictive than the settings received from the Chevron network.

*Note: Cash Back on Credit sales is also limited by the Maximum Refund Amount programmed for Credit in Tender Maintenance. If this value is set to \$0.00, Cash Back on Credit is not offered to the user regardless of what is programmed in **Cash Back Maintenance**.*

To program Credit Cash Back, proceed as follows:

- 1 Select **Cash Back Maintenance** from the **Chevron Network Menu**.

Figure 13: Cash Back Maintenance Screen

The screenshot shows the 'Credit Cash Back Maintenance' screen. On the left is a list of card types: DIS/JCBEMV (highlighted), DISC1=EMV, DISC1=FB, DISC2=EMV, DISC2=FB, DISC3=EMV, DISC3=FB, DISCOVER=, DIS2OVER=, and DIS3OVER=. The main area contains the following fields for DIS/JCBEMV:

Card Type	DI/JCB
Card Record Name	DIS/JCBEMV
Network Credit Cash Back Limit	100.00
Allow Credit Cash Back	Yes
Credit Cash Back Limit	100.00

On the right side, there are 'Save' and 'Cancel' buttons. The top left shows the time 04:44 PM and date 07/08/2016. The top right has 'POS' and 'Help' buttons. The bottom right shows 'Operator 91'.

The Card Types listed to the left of the screen are the Card Ranges from the Chevron Parameter Download Table defined as allowed for Credit Cash Back. As seen in [Figure 13](#), only DiscoverSM Card Ranges are allowed for Credit Cash Back. If other Card Ranges is displayed, contact the Chevron Help Desk to ensure the displayed ranges are correct before programming to offer Credit Cash Back to customers who present these cards.

Some card types use multiple card ranges, such as Discover. To offer a consistent customer experience, ensure that all limits are the same across the Card Type's card ranges.

The following table contains the fields on the **Credit Cash Back Maintenance** fields and their descriptions:

Field	Description
Card Type	Card Type from the Chevron PDL Table. This is also the card type that is displayed on receipts. This field is not editable.
Card Record Name	The Card Record Name as defined in the Chevron PDL Table. This field is not editable.
Network Credit Cash Back Limit	Credit Cash Back limit included in the Chevron PDL Table. This field is not editable.
Allow Cash Back	If the merchant does not wish to offer Credit Cash Back on the selected card, set this field to <i>No</i> . This overrides the Chevron PDL setting.
Cash Back Limit	If the merchant wishes to offer Credit Cash Back on the selected card, but wants to offer an amount less than that displayed in the <i>Network Credit Cash Back Limit</i> field, enter the desired amount in this field.

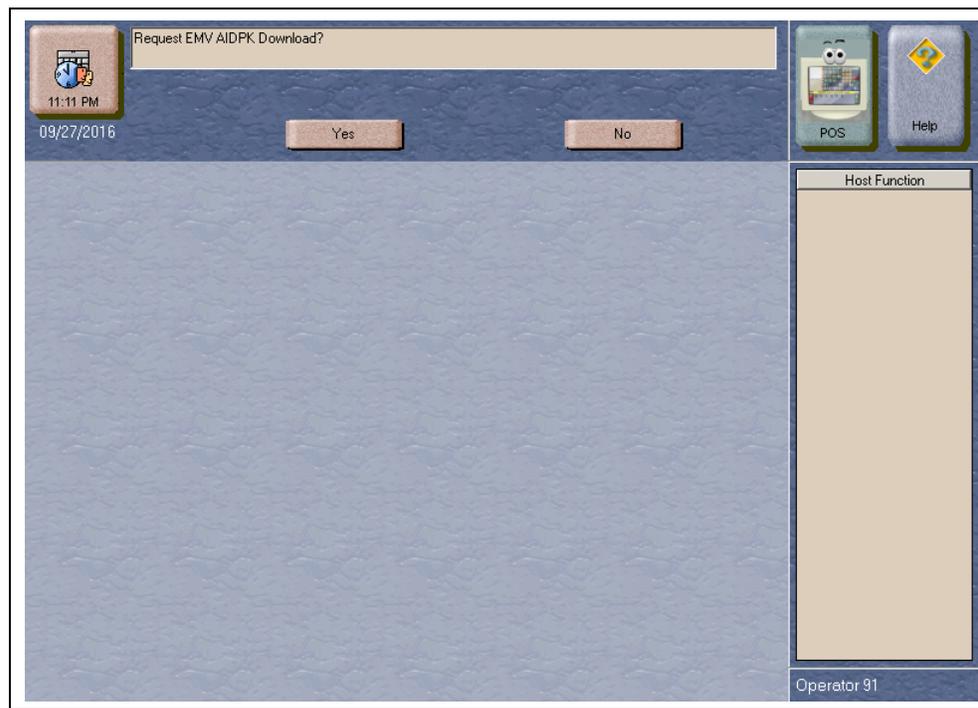
- 2 After completing all programming in **Credit Cash Back Maintenance**, select **Save** to save the programming to the Passport database and exit.

EMV AIDPK Download Request

To enable EMV chip card recognition, Passport must request an EMV AIDPK download from the Chevron network. To request an EMV AIDPK download, proceed as follows:

- 1 Select **EMV AIDPK Download** from the **Chevron Network Menu**.

Figure 14: EMV AIDPK Download Screen



- 2 Select *Yes* to request the EMV AIDPK Download from the Chevron network; otherwise, select *No* to exit and return to the **Chevron Network Menu**.

Figure 15: Requesting EMV AIDPK Download

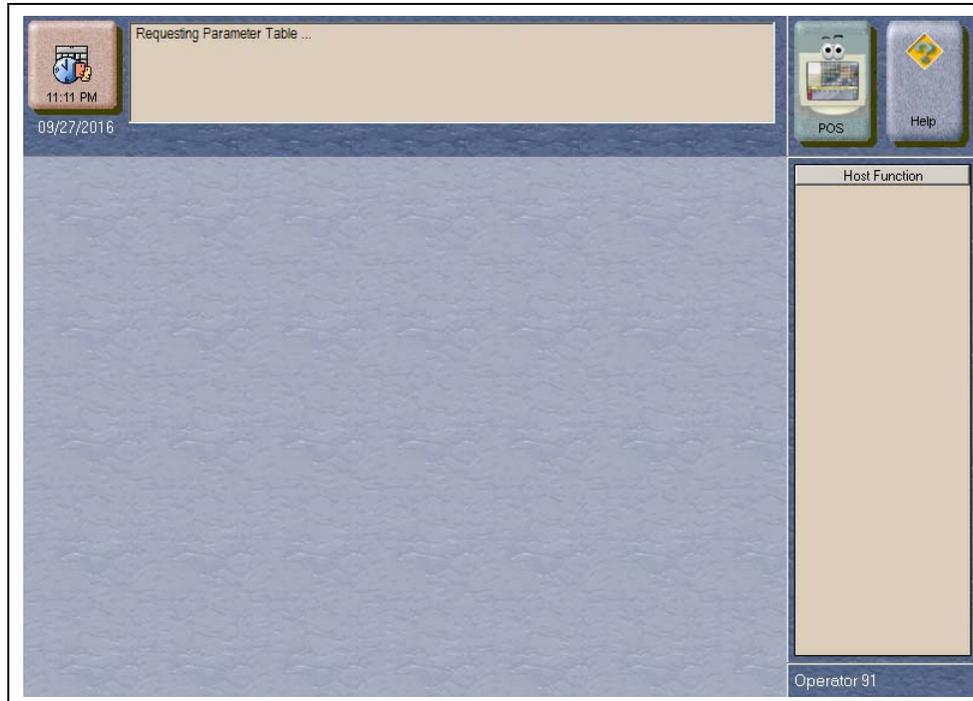
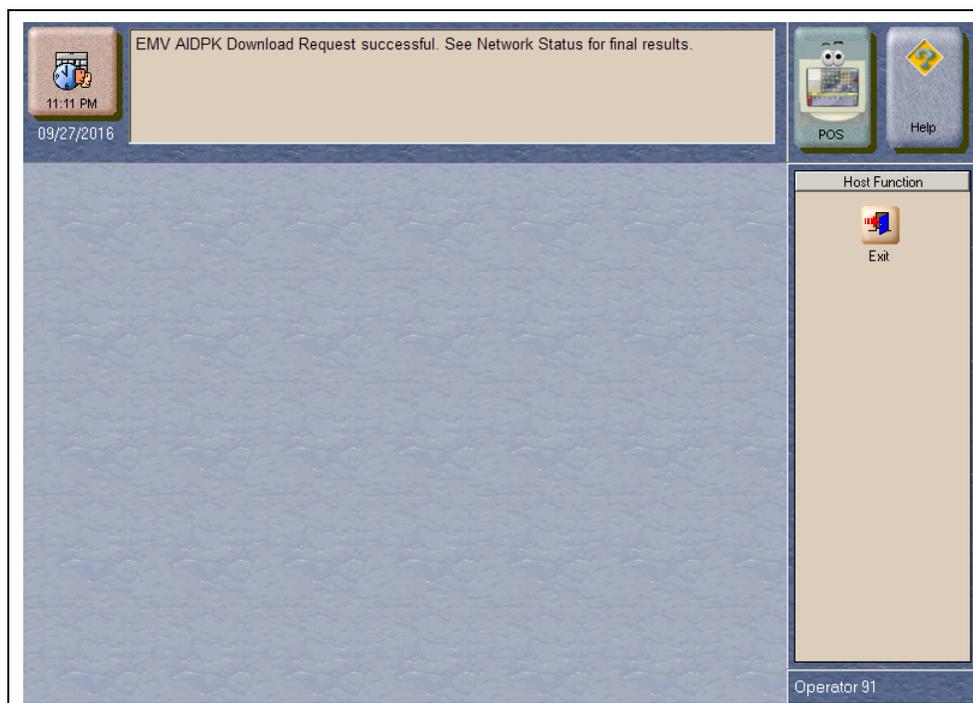
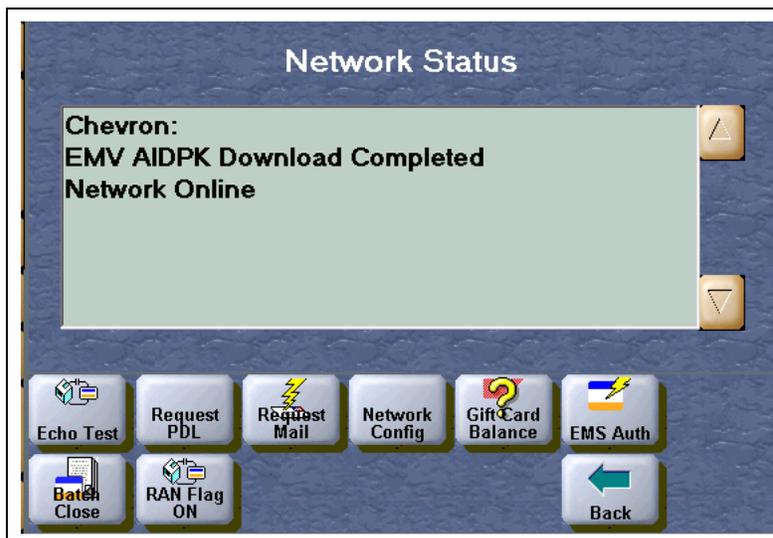


Figure 16: EMV AIDPK Download Successful



- 3 After completing a successful EMV AIDPK Download, select **Exit**. Check that Passport successfully received and validated the EMV AIDPK Download request by switching to the **CWS** and selecting **Network Functions**. The **Network Status** screen displays information regarding completion of the EMV AIDPK Download.

Figure 17: CWS - Network Status Screen



Network Reports

Network reports show data on transactions transmitted to the Chevron network. Some network reports provide information on the status of transactions while others list total amounts for transmitted transactions. Each report prints with a heading that includes the name of the report, the date, and time the report was printed.

At initial installation, the following network reports are programmed to print automatically at Store Close:

- Credit Batch Summary Report
- Credit Unconfirmed Transaction Log
- Debit Batch Summary Report
- Debit Unconfirmed Transaction Log
- EMS Batch Summary Report
- EMS Unconfirmed Transaction Log
- KECC Report
- Special Handling Batch Summary Report
- Unsecured Mail

The following Chevron network reports are available:

Report Name	Shift Close	Store Close	Current	Secure
Cash Card Activity Report		✓		
Cash Card Unconfirmed Transaction Log		✓		
Cash Card Unconfirmed Transaction Log (secure)				✓
Chevron Site Level Card Based Fuel Discounts			✓	
Credit Batch Summary Report		✓	✓	
Credit Cash Back Configuration Report			✓	
Credit Unconfirmed Transaction Log		✓		
Credit Unconfirmed Transaction Log (secure)				✓
Debit Batch Summary Report		✓	✓	
Debit Unconfirmed Transaction Log		✓		
Debit Unconfirmed Transaction Log (secure)				✓
EMS Batch Summary Report		✓	✓	
EMS Unconfirmed Transaction Log		✓		
EMS Unconfirmed Transaction Log (secure)				✓
EMV Configuration Report			✓	
Fuel Inventory Report		✓	✓	
Fuel Sales Data Report		✓	✓	
KECC Report		✓	✓	
MIIP Data Report		✓		
Network Configuration Report			✓	
Network Journal		✓	✓	
Offline Approved Batch Summary Report		✓	✓	
Offline Authorization Network Journal		✓	✓	
Pending Stored Transaction Report			✓	
POS Day Summary		✓		
POS Shift Summary	✓			
Price Change Data Report		✓	✓	
Secured Mail		✓	✓	
Site Level Card Based Fuel Discounts			✓	
Special Handling Batch Summary Report		✓	✓	
Unsecured Mail		✓	✓	

Note: The Secured Mail report cannot be configured to print automatically as part of the Shift or Store Close. You may only print the report manually.

IMPORTANT

Secure reports may contain sensitive customer data, such as card account number and expiration date. These reports are password protected and available to print on demand only. For more information on secure reports, refer to *MDE-5301 Passport EDH (Chevron) V08.26 Implementation Guide for PA-DSS V3.2*.

If the store sells Chevron or Texaco gift cards, select the following reports to print automatically at Store Close:

- Cash Card Activity Report
- Cash Card Unconfirmed Activation/Reload Transaction Log

Cash Card Activity Report

This report records all Cash Card activations and reloads performed.

Figure 18: Cash Card Activity Report

Cash Card Activity Report					
Report created: 05/31/2016 03:13:02 PM					
Cash Card Activity Report					
Day #2 From May 13 2016 16:26:57 to May 18 2016 16:42:00					
Date	Time	Account Number	Approval Code	Activity	Amount
05/16/16	15:36:13	600649XXXXXXXXXX0204	000001	AP-A	\$5.00
05/16/16	15:40:54	600649XXXXXXXXXX0204	000003	AP-L	\$10.00
05/17/16	12:07:07	600649XXXXXXXXXX0204	000007	AP-A	\$15.00
Total Count				Total Amount	
3				\$30.00	

Cash Card Unconfirmed Activation/Reload Transaction Log

This report contains records for each unconfirmed cash card activation or reload transaction for the business day.

Figure 19: Cash Card Unconfirmed Transaction Log

Cash Card Unconfirmed Transaction Log			
Report created: 06/29/2017 03:00:09 PM			
Day #22 From Jun 28 2017 14:20:52 to Jun 29 2017 14:22:08			
Retail Marketing Center Service Phone Number RMC(1-877-243-8457)			
Retail Marketing Center Service FAX Number 1-866-743-1160			
STN #: 00000123			
Cash Card Activation/Reload Unconfirmed Log Batch 46			
Inv#	Account Number	Amount	Stat
2304600	600649XXXXXXXXXX0204	\$25.00	RV-A

Credit Batch Summary Report

This report records details of each Credit transaction by batch number.

Figure 20: Credit Batch Summary Report

Credit Batch Summary Report				
Report created: 05/31/2016 03:17:18 PM				
Day #2 From May 13 2016 16:26:57 to May 18 2016 16:42:00				
Credit Batch 2				
Inv#	Account Number	Amount	Stat	Date/Time
00	XXXXXXXXXXXX0036	\$1.93	AP	05/13/2016 4:31PM
01	XXXXXXXX1271 0108	\$4.32	AP	05/13/2016 4:32PM
02	XXXXXXXXXXXX8074	\$1.93	AP	05/13/2016 4:33PM
03	XXXXXXXXXXXX0027	\$0.96	AP	05/13/2016 4:33PM
04	XXXXXXXXXXXX9108	\$1.93	AP	05/13/2016 4:35PM
05	XXXXXXXXXXXX9108	\$0.03	AP	05/13/2016 4:36PM
06	XXXXXXXXXXXX0027	\$0.03	AP	05/13/2016 4:36PM
07	XXXXXXXXXXXX8074	\$0.54	AP	05/13/2016 4:37PM
08	XXXXXXXX1271 0108	\$5.00	AP	05/13/2016 4:37PM
09	XXXXXXXXXXXX0036	\$5.00	AP	05/13/2016 4:38PM
10	XXXXXXXXXXXX0036	\$5.00	AP	05/13/2016 4:45PM
11	XXXXXXXX1271 0108	\$10.00	AP	05/13/2016 4:46PM
12	XXXXXXXXXXXX8074	\$5.00	AP	05/13/2016 4:47PM
13	XXXXXXXXXXXX0027	\$5.00	AP	05/13/2016 4:47PM
14	XXXXXXXXXXXX9108	\$5.00	AP	05/13/2016 4:48PM
Total Approved	15	\$51.67		
Memo:	Count	Amount		
Declines	0	\$0.00		
Pickups	0	\$0.00		
Cancel	0	\$0.00		
Reversals	0	\$0.00		
CRIND Total	0	\$0.00		
Pre-Approved Total	0	\$0.00		
Signed Receipt Total	15	\$51.67		
Defers	0	\$0.00		
Activation Total	0	(\$0.00)		
Reload Total	0	(\$0.00)		
Credit Batch 3				
Inv#	Account Number	Amount	Stat	Date/Time
00	600649XXXXXXXX0204	\$0.00	AP-A	05/16/2016 3:36PM
01	600649XXXXXXXX0204	\$0.00	AP-B	05/16/2016 3:37PM
02	600649XXXXXXXX0204	\$0.00	AP-L	05/16/2016 3:40PM
03	600649XXXXXXXX0204	\$15.02	DE-G	05/16/2016 3:42PM
04	600649XXXXXXXX0204	\$10.00	AP-G	05/16/2016 3:42PM
05	XXXXXXXXXXXX9108	\$6.99	CN	05/17/2016 11:56AM
06	XXXXXXXXXXXX0015	\$6.99	CN	05/17/2016 12:05PM
07	600649XXXXXXXX0204	\$0.00	AP-A	05/17/2016 12:07PM

Credit Cash Back Configuration Report

This report shows current programming in MWS > Set Up > Network > Chevron > Cash Back Maintenance.

Figure 21: Credit Cash Back Configuration Report

Credit Cash Back Configuration Report		
Report created: 05/31/2016 03:22:33 PM		
Credit Cash Back Configuration Report		
Card Type: AMEX CARD-RECORD-NAME: AMEX=		
Network:		Credit Cash Back Limit: \$20.00 Credit Cash Back Allowed Offline: YES
Local:		Allow Credit Cash Back: NO Credit Cash Back Limit: \$20.01
Card Type: CHEVUS CARD-RECORD-NAME: CHEVUS		
Network:		Credit Cash Back Limit: \$80.00 Credit Cash Back Allowed Offline: NO
Local:		Allow Credit Cash Back: YES Credit Cash Back Limit: \$79.99
Card Type: DI/JCB CARD-RECORD-NAME: DISCVR/JCB		
Network:		Credit Cash Back Limit: \$100.00 Credit Cash Back Allowed Offline: YES
Local:		Allow Credit Cash Back: YES Credit Cash Back Limit: \$99.99
Card Type: DISCOVER CARD-RECORD-NAME: DISCOVER=		
Network:		Credit Cash Back Limit: \$100.00 Credit Cash Back Allowed Offline: NO
Local:		Allow Credit Cash Back: YES Credit Cash Back Limit: \$99.99
Card Type: DISCOVER CARD-RECORD-NAME: DISCOVER=		
Network:		Credit Cash Back Limit: \$100.00

Credit Unconfirmed Transaction Log

This report contains records for each unconfirmed credit transaction for the business day.

Figure 22: Credit Unconfirmed Transaction Log

Credit Unconfirmed Transaction Log			
Report created: 05/31/2016 03:42:07 PM			
Day #3 From May 18 2016 16:42:00 to May 19 2016 13:49:10			
Retail Marketing Center Service Phone Number RMC(1-877-243-8457)			
Retail Marketing Center Service FAX Number 1-866-743-1160			
STN #: 00001250			
Credit Unconfirmed Log Batch 7			
Inv#	Account Number	Amount	Stat
5000700	600649XXXXXXXXXX0204	\$55.20	RV
Cell Phone	1	@ 50.99	\$50.99
Tax	\$4.21		
Discount	\$0.00		

Debit Batch Summary Report

This report records details of each Debit transaction by batch number.

Figure 23: Debit Batch Summary Report

Debit Batch Summary Report				
Report created: 05/31/2016 04:15:41 PM				
Day #2 From May 13 2016 16:26:57 to May 18 2016 16:42:00				
Debit Batch 2				
Inv#	Account Number	Amount	Stat	Date/Time
00	XXXXXXXXXXXX9003	\$4.32	AP	05/13/2016 4:35PM
01	XXXXXXXXXXXX9003	\$5.00	AP	05/13/2016 4:38PM
02	XXXXXXXXXXXX9003	\$10.00	AP	05/13/2016 4:49PM
03	XXXXXXXXXXXX9003	\$10.00	AP	05/13/2016 4:51PM
04	XXXXXXXXXXXX0015	\$0.79	AP	05/13/2016 5:02PM
Total Approved		5		\$30.11
Memo:		Count		Amount
Declines		0		\$0.00
Cancels		0		\$0.00
Reversals		0		\$0.00
CRIND Total		0		\$0.00
Pre-Approved Total		0		\$0.00
Signed Receipt Total		5		\$30.11
Debit Batch 3				
Inv#	Account Number	Amount	Stat	Date/Time
00	XXXXXXXXXXXX9003	\$15.11	DE	05/16/2016 3:43PM
01	XXXXXXXXXXXX9003	\$15.11	DE	05/16/2016 3:44PM
02	XXXXXXXXXXXX9003	\$15.11	DE	05/16/2016 3:46PM
03	XXXXXXXXXXXX9003	\$15.11	DE	05/16/2016 3:46PM
04	XXXXXXXXXXXX9003	\$6.10	RV	05/16/2016 3:50PM
05	XXXXXXXXXXXX9003	\$6.10	DE	05/16/2016 3:51PM
06	XXXXXXXXXXXX9003	\$6.10	DE	05/16/2016 3:53PM
07	XXXXXXXXXXXX9003	\$1.10	AP	05/16/2016 3:54PM
08	XXXXXXXXXXXX9003	\$6.10	DE	05/16/2016 4:08PM
09	XXXXXXXXXXXX9003	\$6.10	DE	05/16/2016 4:12PM
10	XXXXXXXXXXXX9003	\$6.10	AP	05/16/2016 4:12PM
11	XXXXXXXXXXXX9003	\$6.10	DE	05/16/2016 4:16PM
12	XXXXXXXXXXXX9003	\$6.10	DE	05/16/2016 4:17PM
13	XXXXXXXXXXXX9003	\$6.10	AP	05/16/2016 4:18PM
14	XXXXXXXXXXXX9003	\$110.00	AP	05/17/2016 9:52AM
15	XXXXXXXXXXXX9003	\$110.00	DE	05/17/2016 9:53AM
16	XXXXXXXXXXXX9003	\$110.00	AP	05/17/2016 9:53AM
17	XXXXXXXXXXXX9003	\$6.99	CN	05/17/2016 12:02PM
Total Approved		5		\$233.30
Memo:		Count		Amount
Declines		11		\$207.04

Debit Unconfirmed Transaction Log

This report contains records for each unconfirmed debit transaction for the business day.

Figure 24: Debit Unconfirmed Transaction Log

Debit Unconfirmed Transaction Log			
Report created: 06/01/2016 09:21:04 AM			
Day #19 From May 20 2016 14:51:51 to May 20 2016 15:15:27			
Retail Marketing Center Service Phone Number RMC(1-877-243-8457)			
Retail Marketing Center Service FAX Number 1-866-743-1160			
STN #: 00001250			
Debit Unconfirmed Log Batch 27			
Inv#	Account Number	Amount	Stat
D002700	XXXXXXXXXXXXXXXX0000	\$22.65	RV
DIESEL NT	6.813 @ 1.35	\$9.20	
Check Cash	1 @ 5	\$5.00	
BAG	1 @ 5.15	\$5.15	
Cigarette	1 @ 5.15	\$5.15	
Tax	\$0.42		
Discount	\$-2.27		
D002701	XXXXXXXXXXXXXXXX0000	\$17.50	RV
DIESEL NT	6.813 @ 1.35	\$9.20	
BAG	1 @ 5	\$5.00	
Cigarette	1 @ 5.15	\$5.15	
Tax	\$0.42		
Discount	\$-2.27		

EMS Batch Summary Report

This report contains information on pending EMS Auth transactions as well as EMS transactions removed using the **EMS Auth** key under **Network Functions**.

The following table provides the transaction status abbreviation that can be displayed under the **Status** column and its description:

Status	Description
AP	Approved Offline
CN	Cancelled
DE	Denied Offline
FA	Deferred to Offline Processing
PD	Pending Retry/Settlement
PG	Purged Offline-approved Transaction

Figure 25: EMS Batch Summary Report

EMS Batch Summary Report				
Report created: 06/01/2016 09:22:15 AM				
Day #9 From May 20 2016 08:51:53 to May 20 2016 09:16:11				
EMS Transactions: Summary By Batch				
EMS Batch 15				
EMS Inv#	Offline Inv#	Account Number	Amount	Stat
5051500	0000600	XXXXXXXXXXXX9108	\$6.99	AP
5051501	0000602	XXXXXXXXXXXX0036	\$6.99	AP
5051502	0000700	XXXXXXXXXXXX0036	\$5.53	AP
5051503	0000701	XXXXXXXXXXXX0036	\$12.07	AP
5051504	0000702	XXXXXXXXXXXX0027	\$1.14	AP
5051505	0001000	XXXXXXXXXXXX0027	\$1.13	AP
5051506	0001001	XXXXXXXXXXXX0027	\$18.66	AP
5051507	0001100	XXXXXXXXXXXX0027	\$5.41	AP
5051508	0001200	XXXXXXXXXXXX0027	\$5.41	AP

	Memo:	Count	Amount	
	Total Approved	9	\$63.33	
	Declines	0	\$0.00	
	Purges	0	\$0.00	
	Pending/Retry	0	\$0.00	
	Unconfirmed	0	\$0.00	
** RETRIES (DUE TO NO HOST RESPONSE) ARE PROCESSED IN THE NEXT BATCH IF POSSIBLE **				
** UNCONFIRMED TRANSACTIONS REQUIRE MANUAL RECONCILIATION **				
EMS Transactions: Removed From The System				
No Transactions To Report				

EMV Configuration Report

This report records the EMV parameters Passport received from the Chevron network downloads.

Figure 26: EMV Configuration Report

EMV Configuration Report			
Report created: 06/01/2016 09:27:33 AM			
TID:	1	EMV Kernel Ver:	Application Ver: 2.90A Apr 01 2009 17:09:35
TID:	2	EMV Kernel Ver:	Application Ver: 2.703 Mar 20 2008 16:33:26

Fuel Inventory Report

This report records the information on fuel totals Passport sent to the Chevron network in the Fuel Inventory administrative message.

Figure 27: Fuel Inventory Report

Fuel Inventory Report	
Report created: 06/01/2016 10:30:29 AM	
Day #2 From May 13 2016 16:26:57 to May 18 2016 16:42:00	
Fuel Inventory Data	
Date Inventory Taken:	05/13/2016
Time Inventory Taken:	17:01
Host Product Code:	001
Inventory Quantity:	6000
Host Product Code:	000
Inventory Quantity:	0
Host Product Code:	021
Inventory Quantity:	0
Fuel Inventory Data	
Date Inventory Taken:	05/13/2016
Time Inventory Taken:	22:01
Host Product Code:	001
Inventory Quantity:	6000
Host Product Code:	000
Inventory Quantity:	0
Host Product Code:	021
Inventory Quantity:	0
Fuel Inventory Data	
Date Inventory Taken:	05/14/2016
Time Inventory Taken:	03:01
Host Product Code:	001
Inventory Quantity:	6000
Host Product Code:	000
Inventory Quantity:	0
Host Product Code:	021
Inventory Quantity:	0
Fuel Inventory Data	
Date Inventory Taken:	05/14/2016
Time Inventory Taken:	08:01
Host Product Code:	001
Inventory Quantity:	6000
Host Product Code:	000
Inventory Quantity:	0

Fuel Sales Report

This report records the fuel sales totals Passport sent to the Chevron network in the Fuel Sales administrative message.

Figure 28: Fuel Sales Report

Fuel Sales Report	
Report created: 06/01/2016 10:38:02 AM	
Day #3 From May 18 2016 16:42:00 to May 19 2016 13:49:10	
Fuel Sales Data	
Sales Volume Hour Start:	15
Sales Volume Hour End:	20
Host Product Code:	001
Sales Quantity:	0000
Host Product Code:	097
Sales Quantity:	0033
Host Product Code:	098
Sales Quantity:	0026
Host Product Code:	002
Sales Quantity:	0023
Host Product Code:	021
Sales Quantity:	0027
Fuel Sales Data	
Sales Volume Hour Start:	20
Sales Volume Hour End:	00
Host Product Code:	001
Sales Quantity:	0000
Host Product Code:	097
Sales Quantity:	0000
Host Product Code:	098
Sales Quantity:	0000
Host Product Code:	002
Sales Quantity:	0000
Host Product Code:	021
Sales Quantity:	0000
Fuel Sales Data	
Sales Volume Hour Start:	00
Sales Volume Hour End:	01
Host Product Code:	001
Sales Quantity:	0000
Host Product Code:	097
Sales Quantity:	0000
Host Product Code:	098
Sales Quantity:	0000
Host Product Code:	002

Page 1 of 2

KECC Report

This report records information on KECC transactions that occurred within a business day. These transactions are refund transactions that occurred after the batch has closed on the original sale transaction or when the customer requests a refund of only part of the sale transaction such that the amount of the refund is different from the amount of the original sale.

Figure 29: KECC Report

KECC Report						
Report created: 06/01/2016 10:41:18 AM						
Date	Time	Invoice #	Account Number	Device	Amount	Stat
Day #2 From May 13 2016 16:26:57 to May 18 2016 16:42:00						
05/18/16	16:29:39	5000609	XXXXXXXXXXXX0036	CWS-01	\$5.00	AP
05/18/16	16:33:10	5000610	XXXXXXXXXXXX0027	CWS-01	\$1.15	DE
Memo:				Count	Amount	
Total Approved				1	\$5.00	
Total Declined				1	\$1.15	

MIIP Data Report

This report records the information Passport transmitted to the Chevron network in the Rent Sales administrative message.

Figure 30: MIIP Data Report (U.S.)

MIIP Data Report	
Report created: 09/17/2016 07:43:52 PM	
Day #16 From Sep 16 2016 22:22:29 to Sep 17 2016 16:56:38	
Start Date:	09/16/2016
Start Time:	22:22:29
End Date:	09/17/2016
End Time:	16:56:38
Station Grand Total:	\$1,102.04
Outdoor Net Grand Total:	\$174.82
Indoor Net Grand Total:	\$174.82
Station Net Grand Total:	\$923.14
Number of Fuel Records:	8
Number of Group Records:	30
Number of Information Records:	0
Fuel Type:	001
Fuel Quantity:	999.999
Fuel Unit of Measure:	1
Fuel Amount:	\$999.99
~~~~~	
Dept Group Id 1:	\$127.00
~~~~~	
Dept Group Id 30:	\$11.00

Network Configuration Report

This report provides information on the current programming in the **MWS > Set Up > Network > Chevron > Network Site Configuration** screens, including Card Issuer information.

Figure 31: Network Configuration Report

Network Configuration Report										
Report created: 06/01/2016 10:45:40 AM										
Network Configuration Report										
Version 11.02.26.01R Chevron Network										
Passport Station Identification & Connection										
Facility #	00001250	Kris's Station								
Host IP	10.5.48.6	7300 Friendly Ave								
Online Authorization Socket	5001	Greensboro NC								
Offline Authorization Socket	5002									
Parameter Table Version	9999									
Administrative Message Timeout Value	25									
Echo Rate	10									
Echo Type	I									
Number of Transactions Between Transmissions	0									
Number of Minutes Between Transmissions	30									
Manually Entered Account Mask	c:p00c=e04c?									
CAT Search Rules	2									
Two Fuels Allowed	True									
MIMP Message	True									
Retail Marketing Center Service FAX Number	1-866-743-1160									
Retail Marketing Center Service Phone Number	RMC(1-877-243-8457)									
Sales Data Transmission Interval Frequency	24									
Inventory Data Transmission Interval Frequency	5									
Split Tender Limit	1									
Gilbarco Help Desk Phone Number	1-800-800-7498									
Gilbarco Help Desk Fax Number										
Offline Authorization										
Host Offline Authorization Dollar Limit	\$5,111.11									
Host Offline Authorization Count Limit	233									
Initial Offline Authorization Throttle Value	10									
Range & Issuer Table Information										
Crd	Card	Cd	Rec	PAN Range	PAN Len	Pfx Len	Card Type	Read	Mask	
Rec Num	Name	Ab	Typ	Low number High number	Min Max			Tk1 Tk2	Track 1 Track 2	
1	GECEVUS	CH	C	70615900000000000000 70615999999999999999	16 19	0	1	A	c%Bp00c'm00c'e04o03x00c?l	
2	GECEVCCL	CH	C	71065900000000000000 71065999999999999900	16 19	0	1	A	c%Bp00c'm00c'e04o03x00c?l	
3	FLEETCORUS	FC	C	70616000000000000000	19	4	1	A	c%Bp19c'n26c'e04o03x08q01r01x00c?l	

Network Journal Report

The Network Journal Report provides a printed record of all network transactions and modes. Each entry includes the status of the message (accepted, denied, timeout, etc.).

Passport shows a single-line entry noting that the message was sent to the Chevron network for the Fuel Sales, Fuel Inventory, Price Change Data, and MIIP Data messages.

Figure 32: Network Journal Report

Network Journal Report										
Report created: 06/01/2016 11:29:46 AM										
Day #2 From May 13 2016 16:26:57 to May 18 2016 16:42:00										
Entry	Date Time	Seq.#	ID CT	EM	Account Number	Exp.	Amt	Appr/Auth	Resp	Discretionary Data
AUTH-C	0513 163116	1390	CN1 MC	M	XXXXXXXXXXXX0036	XX/XX	\$ 1.93	000021	1	RESPONSE RECEIVED
AUTH-C	0513 163205	1391	CN1 CB	M	XXXXXXXX1271 0108	XX/XX	\$ 4.32	000022	1	RESPONSE RECEIVED
AUTH-C	0513 163310	1392	CN1 AX	M	XXXXXXXXXXXX8074	XX/XX	\$ 1.93	000023	1	RESPONSE RECEIVED
AUTH-C	0513 163336	1393	CN1 VI	M	XXXXXXXXXXXX0027	XX/XX	\$ 0.96	000024	1	RESPONSE RECEIVED
AUTH-C	0513 163505	1394	CN1 DE	M	XXXXXXXXXXXX9003	XX/XX	\$ 4.32	000025	1	RESPONSE RECEIVED
AUTH-C	0513 163540	1395	CN1 DI	M	XXXXXXXXXXXX9108	XX/XX	\$ 1.93	000026	1	RESPONSE RECEIVED
AUTH-C	0513 163614	1396	CN1 DI	M	XXXXXXXXXXXX9108	XX/XX	\$ 0.03	000027	1	RESPONSE RECEIVED
AUTH-C	0513 163641	1397	CN1 VI	M	XXXXXXXXXXXX0027	XX/XX	\$ 0.03	000028	1	RESPONSE RECEIVED
AUTH-C	0513 163723	1398	CN1 AX	M	XXXXXXXXXXXX8074	XX/XX	\$ 0.54	000029	1	RESPONSE RECEIVED
AUTH-C	0513 163748	1399	CN1 CB	M	XXXXXXXX1271 0108	XX/XX	\$ 5.00	000030	1	RESPONSE RECEIVED
AUTH-C	0513 163826	1400	CN1 MC	M	XXXXXXXXXXXX0036	XX/XX	\$ 5.00	000031	1	RESPONSE RECEIVED
AUTH-C	0513 163857	1401	CN1 DE	M	XXXXXXXXXXXX9003	XX/XX	\$ 5.00	000032	1	RESPONSE RECEIVED
AUTH-C	0513 164536	1402	CN1 MC	M	XXXXXXXXXXXX0036	XX/XX	\$ 5.00	000033	1	RESPONSE RECEIVED
AUTH-C	0513 164631	1403	CN1 CB	M	XXXXXXXX1271 0108	XX/XX	\$ 10.00	000034	1	RESPONSE RECEIVED
AUTH-C	0513 164705	1404	CN1 AX	M	XXXXXXXXXXXX8074	XX/XX	\$ 5.00	000035	1	RESPONSE RECEIVED
AUTH-C	0513 164737	1405	CN1 VI	M	XXXXXXXXXXXX0027	XX/XX	\$ 5.00	000036	1	RESPONSE RECEIVED
AUTH-C	0513 164841	1406	CN1 DI	M	XXXXXXXXXXXX9108	XX/XX	\$ 5.00	000037	1	RESPONSE RECEIVED
AUTH-C	0513 164927	1407	CN1 DE	M	XXXXXXXXXXXX9003	XX/XX	\$ 10.00	000038	1	RESPONSE RECEIVED
AUTH-C	0513 165141	1408	CN1 DE	M	XXXXXXXXXXXX9003	XX/XX	\$ 10.00	000039	1	RESPONSE RECEIVED
COMMUN	0513 170142	1409	00			XX/XX	\$ 0.00		8000	RESPONSE RECEIVED
GENDAT	0513 170152	1410	00			XX/XX	\$ 0.00		1	RESPONSE RECEIVED
AUTH-C	0513 170201	1411	CN1 DE	M	XXXXXXXXXXXX0015	XX/XX	\$ 0.79	000040	1	RESPONSE RECEIVED
COMMUN	0513 171201	1412	00			XX/XX	\$ 0.00		8000	RESPONSE RECEIVED

Offline Approved Batch Summary Report

This report provides information on each transaction Passport locally approved while offline with the Chevron network and placed in the Store and Forward queue for processing when the connection to the Chevron network resumes.

The value in the Stat column is made up of two values, the two-character status and the single-character indicator for where the transaction occurred.

The following table contains the two-character status values and their description:

Status	Description
AP	Approved Offline
CN	Cancelled
DE	Denied Offline
FA	Deferred to Offline Processing
PD	Pending Retry/Settlement
PG	Purged Offline-approved Transaction

The following table contains the location indicator and its description:

Location	Description
D	Dispenser or Customer Activated Termical (CAT) fuel sale
H	Indoor transaction
V	Outdoor Offline-approved transaction
W	Indoor Offline-approved transaction

Figure 33: Offline Approved Batch Summary Report

Offline Approved Batch Summary Report				
Report created: 06/01/2016 11:39:14 AM				
Day #2 From May 13 2016 16:26:57 to May 18 2016 16:42:00				
Offline Approved Batch 6				
Inv#	Original Inv# (if exists)	Account Number	Amount	Stat
00	5000605	XXXXXXXXXXXX9108	\$6.99	AP-W
01	5000606	XXXXXXXXXXXX9003	\$0.00	CN-V
02		XXXXXXXXXXXX0036	\$6.99	AP-W

Total Approved	2	\$13.98		
Memo:	Count	Amount		
Cancels	1	\$0.00		
C-Store Total	2	\$13.98		
CRIND Total	0	\$0.00		

Offline Authorization Network Journal Report

This report records details on transactions Passport approved while the Chevron network was not communicating.

Figure 34: Offline Authorization Network Journal Report

Offline Authorization Network Journal Report						
Report created: 06/01/2016 11:41:54 AM						
Day #2 From May 13 2016 16:26:57 to May 18 2016 16:42:00						
Entry	Date Time	Seq.#	ID CT EM	Account Number	Exp. Amt.	Appr/Auth Resp Discretionary Data
UNK	0516 111921	1827	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 111938	1828	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 111954	1829	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 112010	1830	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 112027	1831	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 112043	1832	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 112100	1833	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 112116	1834	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 112133	1835	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 112149	1836	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 112206	1837	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 112223	1838	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 112242	1839	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 112259	1840	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 112316	1841	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 112333	1842	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 112349	1843	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 112405	1844	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 112422	1845	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 112438	1846	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 112454	1847	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 112511	1848	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 112527	1849	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 112544	1850	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 112600	1851	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 112617	1852	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 112633	1853	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 112650	1854	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 112706	1855	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 112723	1856	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 112739	1857	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 112756	1858	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 112812	1859	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 112829	1860	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 112846	1861	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 112903	1862	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 112919	1863	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 112936	1864	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 112952	1865	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 113009	1866	00		XXXX \$ 0.00	0 RESPONSE RECEIVED
UNK	0516 113027	1867	00		XXXX \$ 0.00	0 RESPONSE RECEIVED

Pending Stored Transaction Report

This report records all transactions pending in Store and Forward. The “Transactions requiring EMS Auth” section at the bottom of the report are those pending transactions that need EMS Authorization to clear.

The following table provides the **Stat** column values and their description:

Status	Description
AP-H	Locally approved indoor Special Handle transaction
AP-V	Locally approved outdoor offline-approved transaction
AP-W	Locally approved indoor offline-approved transaction

Figure 35: Pending Stored Transaction Report

Pending Stored Transaction Report					
Report created: 05/31/2016 03:11:07 PM					
Original Inv#	Account Number	Amount	Stat		
0002500	XXXXXXXXXXXX0027	\$31.73	AP-W		
0002501	XXXXXXXXXXXX0027	\$5.00	AP-W		
0002600	XXXXXXXXXXXX0027	\$5.41	AP-W		
0002800	XXXXXXXXXXXX0027	\$1.72	AP-V		
0002900	XXXXXXXXXXXX0027	\$1.68	AP-W		
0002901	XXXXXXXXXXXX0027	\$16.24	AP-W		
0003300	XXXXXXXXXXXX0027	\$5.41	AP-W		
SH03500	XXXXXXXXXXXX0027	\$0.01	AP-H		
0003500	XXXXXXXXXXXX0027	\$5.24	AP-V		
Transactions requiring EMS Auth					
(Please use 'EMS Auth' button at POS - Network Functions, to authorize them.)					
Original Inv#	Account Number	Amount	Register	Trans #	Stat
SH03403	XXXXXXXXXXXX0027	\$55.80	1	1781	AP-H
Total Approved		10	\$128.24		
Memo:		Count	Amount		
C-Store Total		8	\$121.28		
CRIND Total		2	\$6.96		
Need EMS Auth		1	\$55.80		
Total					

POS Day Summary

This report contains totals for the specified closed business day.

Figure 36: POS Day Summary

POS Day Summary				
Report created: 06/01/2016 11:42:59 AM				
POS Day Summary				
Day #2 From May 13 2016 16:26:57 to May 18 2016 16:42:00				
Facility # 00001250 Kris's Station 7300 Friendly Ave				
Batch Count 5		Shift Count 1		Greensboro NC
Total for Day # 2: \$602.23				
Cash Card Activations		Total Count: 2		Total Amount: \$20.00

POS Shift Summary

This report contains totals for all closed batches as well as shift totals.

Figure 37: POS Shift Summary

POS Shift Summary			
Report created: 06/01/2016 11:43:34 AM			
POS Shift Summary			
Shift #2 From May 13 2016 16:31:16 to May 18 2016 16:41:59			
POS Batch Summary			
Facility #	00001250	Kris's Station	7300 Friendly Ave
Shift #	2	Batch Count	5
			Greensboro NC
Batch # 2		Terminal Transaction Count: 20	Unconfirmed Total: \$0.00
		Approved Count	Approved Sales Amount
CREDIT			
TERMINAL	15		\$51.67
HOST	15		\$51.67
DIFFERENCE	0		\$0.00
DEBIT			
TERMINAL	5		\$30.11
HOST	5		\$30.11
DIFFERENCE	0		\$0.00
BATCH TOTALS			
TERMINAL	20		\$81.78
HOST	20		\$81.78
DIFFERENCE	0		\$0.00
Batch # 3		Terminal Transaction Count: 7	Unconfirmed Total: \$0.00
		Approved Count	Approved Sales Amount
CREDIT			
TERMINAL	2		\$16.99
HOST	2		\$0.00
DIFFERENCE	0		\$16.99
DEBIT			
TERMINAL	5		\$233.30
HOST	5		\$233.30
DIFFERENCE	0		\$0.00
BATCH TOTALS			
TERMINAL	7		\$250.29
HOST	7		\$233.30
DIFFERENCE	0		\$16.99

Price Change Data Report

This report records fuel price change information Passport sent to the Chevron network in the Price Change Data administrative message.

Figure 38: Price Change Data Report

Price Change Data Report	
Report created: 06/01/2016 12:05:10 PM	
Day #2 From May 13 2016 16:26:57 to May 18 2016 16:42:00	
Price Change Data	
Date of Price Change	05/18/2016
Number of Price Changes:	5
Price Change 1:	
Product Code:	001
Service Level:	S
New Price:	\$1.050
Time of Price Change:	09:43
Price Change 2:	
Product Code:	097
Service Level:	S
New Price:	\$1.150
Time of Price Change:	09:43
Price Change 3:	
Product Code:	098
Service Level:	S
New Price:	\$1.250
Time of Price Change:	09:43
Price Change 4:	
Product Code:	002
Service Level:	S
New Price:	\$1.350
Time of Price Change:	09:43
Price Change 5:	
Product Code:	021
Service Level:	S
New Price:	\$1.450
Time of Price Change:	09:43
Price Change Data	
Date of Price Change	05/18/2016
Number of Price Changes:	5
Price Change 1:	
Product Code:	001
Service Level:	S
New Price:	\$1.050

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Secured Mail Report

This report records all secured mail delivered to Passport. The report is available to view and print only on demand by calendar day. This report is not available to print automatically at Shift or Store Close.

Figure 39: Secured Mail Report

Secured Mail Report		
Report created: 06/01/2016 01:19:15 PM		
Day #2 From May 13 2016 16:26:57 to May 18 2016 16:42:00		
Secured Mail		
Facility #	00001250	Kris's Station
Business Date	06/01/16	7300 Friendly Ave Greensboro NC
Current Unread Mail Summary		
Date	Type of Mail	Number of Unread Messages
** No Unread Mail **		
06/18/16 16:37:18		
This is line 3 of the mail.		
06/18/16 16:37:17		
This is line 2 of the mail.		

Site Level Card Based Fuel Discounts

This report shows current programming in the **MWS > Set Up > Network > Chevron > Fuel Discount Configuration**.

Figure 40: Site Level Card Based Fuel Discounts

Site Level Card Based Fuel Discounts	
Report created: 06/01/2016 01:25:12 PM	
Card Record	Discount Group
CHEVRON GE - GECEVUS	Proprietary Discount
CHE GE CCL - GECEVOCCL	Proprietary Discount
CHEVBKR1 - CHEVBKR1+	Proprietary Discount
CHEVBKR - CHEVBKR3+	Proprietary Discount
CHEVUS - CHEVUS	Proprietary Discount
VISA GE - GEDUAL/AVS	Visa Discount
VISAEFLT - VISAFLEET	Visa Fleet Discount
VISAEFLT - VISAFLEET1A	Visa Fleet Discount
VISAEFLT2 - VISAFLEET2	Visa Fleet Discount
VISAMPVA - VISA16	Visa Discount
DISCOVER - DISCOVER	Discover Discount
MCFLEET - MCFLEET	MC Discount
MCFLEET - MCFLEET3	MC Discount
AMEN - AMEN	Amex Discount
DISCOVER - DISCOVER	Discover Discount
DISCOVER - DISCOVER	Discover Discount
DISCOVER - DISCOVER	Discover Discount
DISCOVER - DISCOVER	Discover Discount
SVSB2CC - SVSB2CC	SVS Discount
SVSB2B - SVSB2B	SVS Discount
SVSB2CT - SVSB2CT	SVS Discount
Debit - DEBIT1+	Debit Discount
DEBITNM - DEBITNM	Debit Discount

Special Handling Batch Summary Report

This report lists all pending EMS Auth transactions that require additional action.

Figure 41: Special Handling Batch Summary Report

Special Handling Batch Summary Report				
Report created: 06/01/2016 01:21:34 PM				
Day #2 From May 13 2016 16:26:57 to May 18 2016 16:42:00				
Special Handling Batch 3				
Inv#	Account Number	Amount	Stat	Date/Time
00	XXXXXXXXXXXX9108	\$13.98	AP	05/17/2016 11:46AM
01	XXXXXXXXXXXX0036	\$6.99	AP	05/17/2016 1:07PM
02	XXXXXXXXXXXX9108	\$6.99	AP	05/17/2016 1:16PM

Total Approved	3	\$27.96		
Memo:	Count	Amount		
Cancel:	0	\$0.00		
Special Handling Batch 5				
Inv#	Account Number	Amount	Stat	Date/Time
00	XXXXXXXXXXXX9108	\$5.00	AP	05/18/2016 10:50AM
01	XXXXXXXXXXXX9108	\$6.99	AP	05/18/2016 12:18PM
02	XXXXXXXXXXXX9108	\$6.99	CN	05/18/2016 12:33PM

Total Approved	2	\$11.99		
Memo:	Count	Amount		
Cancel:	1	\$6.99		
Special Handling Batch 6				
Inv#	Account Number	Amount	Stat	Date/Time
00	XXXXXXXXXXXX9108	\$6.99	AP	05/18/2016 2:52PM

Total Approved	1	\$6.99		
Memo:	Count	Amount		
Cancel:	0	\$0.00		

Unsecured Mail Report

The report records all unsecured mail delivered to Passport for a given calendar day. If selected to print at Store Close, only unsecure mail delivered during that day is displayed on the report.

Figure 42: Unsecured Mail Report

Unsecured Mail Report			
Report created: 06/01/2016 01:22:14 PM			
Day #2 From May 13 2016 16:26:57 to May 18 2016 16:42:00			
Unsecured Mail			
Facility #	00001250	Kris's Station	7300 Friendly Ave
Business Date	06/01/16	Greensboro	NC
Current Unread Mail Summary			
Date	Type of Mail	Number of Unread Messages	
** No Unread Mail **			
05/18/16 16:38:31		This is line 3 of the mail.	
05/18/16 16:38:30		This is line 2 of the mail.	

CWS Network Functions

The Network Functions screen contains the Network Status window and the Network Functions buttons. On this screen, you may view the Network Status and access the following:

- Echo Test
- Request PDL
- Request Mail
- Network Config
- Gift Card Balance
- EMS Auth
- Batch Close
- RAN Flag ON

Accessing Network Functions

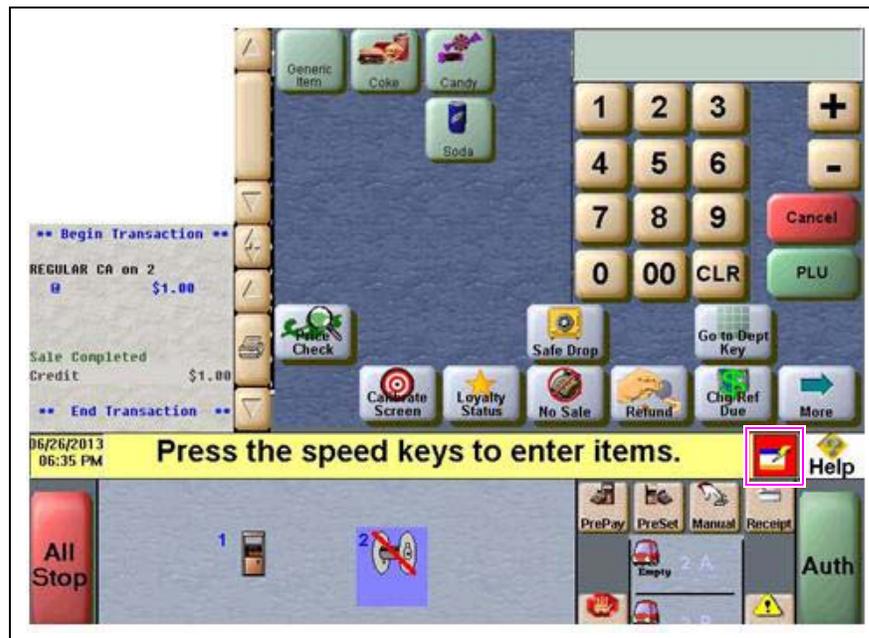
You can access this screen in one of the following ways:

- Select the Network Status Indicator when it displays on the message bar (refer to [“Checking Network Status”](#) on page 48).
- From the CWS idle screen, touch **More** > **Network Functions**.

Figure 43: Network Functions Button

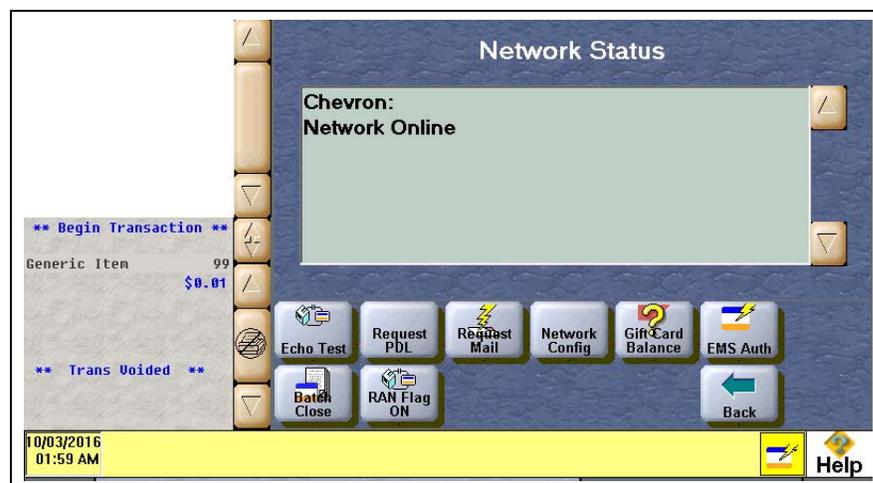


Figure 44: CWS Network Status Indicator



With either action the Network Status screen opens.

Figure 45: Cashier Work Station Network Status Screen



The Network Status screen provides information on all networks connected to the Passport system.

Checking Network Status

The Network Status tool allows you to view a record of network events such as communication errors that occurred. Each network event is assigned a severity rating (low, medium, or high). When a new event occurs and has been added to the list, the Network Status button is also updated. The color of the Network Status button indicates the severity of the rating of the event:

Color	Severity
Green	Low
Yellow	Medium
Red	High

If multiple events occurred, the color of the Network Status button indicates the highest severity rating of the events. The Network Status button color changes when an event is corrected or after a pre-determined time.

Network Events Messages

The following table lists the network event messages, severity, and their description:

Message	Severity	Description
Network Online	Low	Passport is communicating with the Chevron network.
Network Offline	Medium	Passport is not currently communicating with the Chevron network.
RAN Flag Off	High	Chevron network has halted communication with Passport. The manager must turn the RAN Flag back on in MWS Network Site Configuration to resume network communication.
Echo Test Complete	Low	Echo Test completed successfully.
Echo Test Failed	Medium	Echo Test did not complete successfully.
Parameter Table Download Completed	Low	Chevron network successfully acknowledged the parameter table download.
Parameter Table Download Application Failure	Medium	Passport received the PDL but it failed verification and was not applied.
Parameter Table Download - Failure while getting XML Data	Medium	Passport received the parameter table but encountered an error while processing, possibly from invalid data.
Parameter Table Download Failure - Invalid Chevron XML	Medium	Passport received the parameter table but encountered an error while processing, possibly from invalid schema.
Parameter Table Download File Get aborted after three attempts	Medium	Parameter Table download request (FTP get) was unsuccessful after third try. Passport aborted any further attempt.
Parameter Table Download File Get Failure	Medium	Passport's FTP to receive the parameter table was unsuccessful. No file acquired.
Parameter Table Confirmation Request aborted after four attempts	Medium	Passport was unable to acquire confirmation to load the new parameter table from the Chevron network and aborted the confirmation.
Parameter Table Download Request Timeout Failure	Medium	Passport received no response from the Chevron network on a Parameter Table Download Request message.
Parameter Table Download Confirm Timeout Failure. It will retry up to four attempts.	Medium	Passport received no response from the Chevron network on an attempt to confirm the PDL. Passport retries up to four times for Confirmation before aborting any further attempt.
Parameter Table Download Denial Failure	Medium	Chevron network rejected the Passport PDL Request.
Parameter Table Download Confirm Denial Failure	Medium	Chevron network rejected the Passport PDL confirmation request.
EMV AIDPK Download Completed	Low	Chevron network successfully acknowledged the EMV AIDPK download.
EMV AIDPK Download Application Failure	Medium	Passport received the EMV AIDPK but it failed verification and was not applied.

Message	Severity	Description
EMV AIDPK Download Failure - Invalid Chevron File	Medium	Passport received the EMV AIDPK but encountered an error while processing, possibly from invalid schema.
EMV AIDPK Download File Get aborted after three attempts	Medium	EMV AIDPK download request (FTP get) was unsuccessful after third try. Passport aborted any further attempt.
EMV AIDPK Download File Get Failure	Medium	Passport's FTP to receive the EMV AIDPK was unsuccessful. No file acquired.
EMV AIDPK Confirmation Request aborted after four attempts	Medium	Passport was unable to acquire confirmation to load the EMV AIDPK from the Chevron network and aborted the confirmation.
EMV AIDPK Download Request Timeout Failure	Medium	Passport received no response from the Chevron network on an EMV AIDPK Download Request message.
EMV AIDPK Table Download Confirm Timeout Failure. It will retry up to four attempts.	Medium	Passport received no response from the Chevron network on an attempt to confirm the EMV AIDPK. Passport retries up to four times for Confirmation before aborting any further attempt.
EMV AIDPK Table Download Request Denial Failure	Medium	Chevron network rejected the Passport EMV AIDPK Request.
EMV AIDPK Table Download Confirm Denial Failure	Medium	Chevron network rejected the Passport EMV AIDPK confirmation request.
Unread Secured Mail Available	Low	Passport received secured mail from the Chevron network, which is waiting to be read.
Unread Unsecured Mail Available	Medium	Passport received unsecured mail from the Chevron network, which is waiting to be read.
Unread Broadcast Message Available	Low	Passport received Broadcast Message from the Chevron network, which is waiting to be read.
Fuel Inventory Data Sent Successfully	Low	Chevron network successfully acknowledged the Fuel Inventory Data message from Passport.
Fuel Inventory Data Sent to Store and Forward	Medium	Passport placed a Fuel Inventory Data message in Store and Forward to send to Chevron network.
Fuel Inventory Data Transmission Failure	Medium	Chevron network denied Passport Fuel Inventory Data transmission.
Fuel Sales Data Sent Successfully	Low	Chevron network successfully acknowledged Passport Fuel Sale Data message.
Fuel Sales Data Transmission Failure	Medium	Chevron network denied Passport Fuel Sales Data message.
Price Change Data Sent Successfully	Low	Chevron network successfully acknowledged Passport Price Change Data message.
Price Change Data Sent to Store and Forward	Medium	Passport placed Price Change Data message in Store and Forward to send to Chevron network.
Price Change Data Transmission Failure	Medium	Chevron network denied Passport Price Change Data message.
MIIP Data Sent Successfully	Low	Chevron network successfully acknowledged Passport MIIP Data message.
MIIP Data Sent to Store and Forward	Medium	Passport placed MIIP Data message in Store and Forward to send to Chevron network.
MIIP Data Transmission Failure	Medium	Chevron network denied Passport MIIP Data message.
Batch Closed	Low	Passport sent Batch Close data to Chevron network.
EMS Auth(s) needed	Medium	One or more transactions require manual EMS Auth action. The calendar days I passed and EMS transactions need manual action with EMS Auth button in Network Functions to settle. For more information, refer to Pending Stored Transaction Report.
EMS Available	Low	Special Handle Transactions are awaiting EMS processing.
EMS 80% Full	Medium	More than 1,600 Special Handle transaction await EMS processing.
EMS Full	High	2,000 Special handle transactions await EMS processing. This message remains until the count of Special Handle transactions stored for EMS processing is not at the maximum. Passport allows no further Special Handle transactions until this message clears.

Message	Severity	Description
Pending EMS Transactions	Low	At least one Special Handle transaction awaits EMS processing. This message remains until all Special Handle transactions clear or a higher priority EMS message replaces it.
Pending Offline Authorization Transactions	Low	At least one pending Offline Transaction. This message remains until all Offline Authorization transactions clear or a higher priority message replaces it.
Offline Authorization 80% Full	Medium	80% is calculated based on Host Offline Authorization Count Limit or 80% of the lesser of Host Offline Authorization Dollar Limit and Local Offline Authorization Dollar Limit. This message remains until less than 80% or higher priority Offline Authorization message replaces it.
Offline Authorization Full	High	Passport reached Host Offline Authorization Count Limit or lesser of Host Offline Authorization Dollar Limit and Local Offline Authorization Dollar Limit. This message remains until Offline Authorization is not full.
Offline Auth Sign-on Unsuccessful	Medium	Passport sign-on to the Offline Authorization Socket was unsuccessful. This message remains for one minute.
Offline Authorization Transmission Failure	Medium	A transmission through the Offline Authorization Socket failed. This message remains for one minute.
Pending Message(s) in Store and Forward	Medium	Passport has at least one pending transaction, not a reversal, waiting in Store and Forward queue. This message remains until Passport successfully sends the last pending transaction.
Pending Reversal(s) in Store and Forward	Medium	Passport has at least one reversal transaction waiting in Store and Forward queue. This message remains until Passport successfully sends the last pending reversal.
Batch Closed. Pending in Store and Forward.	Medium	Passport has a Batch Close pending in Store and Forward.
Batch Closed from Store and Forward	Low	Passport sent a Batch Close from Store and Forward to Chevron network and received a response.

Echo Test

Select **Echo Test** to initiate an Echo Test manually. If the Echo Test is successful, Passport displays the message, “Echo Test Successful”. If the Echo Test fails, Passport displays the message, “Echo Test Failed”.

Request PDL

Select **Request PDL** to request the current copy of the Chevron network assigned PDL. Any cashier who has access to **Network functions** can request a parameter table download.

Request Mail

Select **Request Mail** to request mail from the Chevron network. The following exceptions apply:

- Only unsecured mail displays
- As part of the mail request, Passport prompts for downloading all of today’s mail. If the cashier selects **No**, only unread unsecure mail displays. If the cashier selects **Yes**, all unsecured mail displays.
- Passport displays the mail in the **Network Status** window.
- If the Chevron network has no mail, Passport displays the message, “No mail Available” in the **Network Status** window.
- Passport provides a Print button in the **Network Status** window to print mail.

Network Configuration

*Note: The EDH must be installed and running before you use **Network Configuration**.*

Select **Network Configuration** to print a current copy of the Network Configuration report at the CWS receipt printer. The report also includes the Offline Authorization, EMS totals, and dates of any unread secured mail.

Figure 46: Network Configuration Report

Network Configuration Report	
Version 9.00.26.01 Chevron Network	
Current Date/Time	
Station Name	
Station Address	
Station City, ST	
Station Identification & Connection	
Site Id #:	nnnnnnnn
Parameter Table Version	nnnn
Host Address	xxx.xxx.xxx.xxx
Online Authorization Socket	xxxxx
Offline Authorization Socket	xxxxx
Pending Stored Transaction Status	
Total Pending Count	Nnnn
Pending EMS Count	Nnnn
Pending Offline Auth Count	Nnnn
Total Pending \$	\$nnnnnn.nn
Pending EMS \$	\$nnnnnn.nn
Pending Offline Auth \$	\$nnnnnn.nn
Available EMS Count	Nnnn
Available Offline Auth Count	Nnnn
Available Offline Auth \$	\$nnnnnn.nn
EMS Count Limit	Nnnn
Host Offline Auth Count Limit	Nnnn
Host Offline Auth \$ Limit	\$nnnnnn.nn
Local Offline Auth \$ Limit	\$nnnnnn.nn
Secured Mail Available	
MM/DD/YYYY	
MM/DD/YYYY	

- Notes: 1) "Pending EMS Count" is the total number and dollar amount of all Special Handle transactions awaiting EMS processing.*
- 2) The "Secured Mail Available" section prints only if there is unread unsecured mail. For days with unread secured mail, the date prints for easy access.*
- 3) Only a single date appears for each date with unread secured mail. Mail is read into Passport by day.*

Gift Card Balance

Select **Gift Car Balance** to obtain the remaining balance on a customer's gift card. At the prompt, have the customer swipe the gift card on the PIN pad. Passport displays the customer's balance on the CWS yellow bar.

EMS Auth

Based on specifics of network downtime and timing of the sale, a sale may no longer be eligible to send to the Chevron network automatically through EMS. This is most likely from a Special Handle sale that occurred on a previous day. To process a Special Handle transaction that occurred on a previous day, the manager must call to obtain by voice an authorization number for the transaction. After receiving the authorization number, the manager can select the **EMS Auth** key under **Network Functions**.

The **EMS Auth** function can be used for two purposes:

- 1 To add an authorization number, acquired through manual process, to a Special Handle sale so it can be sent to Chevron network through Automated EMS.
- 2 To remove a Special handle sale needing authorization, when a paper ticket for this transaction has been sent to Chevron network manually.
 - When the **EMS Auth** key is selected, Passport prompts for entry of the administrative password. The administrative password provides security so that only the manager can initiate the transaction.
 - Passport prompts to choose an option:
 - Call for Auth
 - Remove the transaction from the system
 - After the manager chooses the option, Passport prompts the manager to enter the Passport Transaction number (not the chevron Invoice Number) of a Special Handle Transaction and the register on which the transaction was originally processed.

For example, the store has a Special Handle to \$20.00. This sale is transaction 3445, and was performed on Register 1. Passport validates the following:

- If the transaction number is valid and the manager chooses "Call for Auth", Passport prompts for the authorization number
- If the transaction number is valid and the manager chooses "Remove the transaction from the system", Passport prompts "Are you sure you want to remove this transaction from the system?". If the manager confirms, Passport removes the transaction and lists it in the current EMS Batch Report under the "EMS Transactions Removed from the System" section. If the manager does not confirm, Passport makes no changes.

When the manager chooses **EMS Auth > Call for Auth** the store uses the imprinted ticket (S-28) to acquire an authorization number for the sale. When the store has the authorization number, the manager uses this function to enter the authorization number and associate it with the sale.

After Passport has an authorization number for the sale, it falls under the guidelines for Automated EMS. Passport processes it in the background and reports it on the EMS Batch Summary Report. The EMS Batch Summary Report shows all EMS transactions that failed processing, were approved for EMS processing, or are unconfirmed. The manager must submit manually any EMS Auth sales that receive a decline response from the Chevron network.

Batch Close

When Passport closes the current network batch, one of the following occurs:

- If the batch is successful Passport displays the message “Batch Closed” on the **Network Status** screen.
- If there are pending transactions, Passport displays the message “Batch Close Pending”.
- If there are no transactions in the batch, Passport displays the message, “Current Batch empty. No Batch Closed”.

RAN Flag ON

Any cashier who has access to **Network Functions** can turn on the RAN Flag using the **RAN Flag ON** key.

Special Handle Transactions

If the cashier performs a Special Handle sale transaction because the Chevron network is offline, Passport attempts to secure payment automatically when communication with the Chevron network resumes under either of the following conditions:

- The retry attempt occurs in the same calendar day as the Special Handle sale transaction
- The Special Handle sale transaction has an authorization number

Passport sends these transactions to the Chevron host in the order they occurred and at the interval Chevron mandates in the parameter table download.

For Special Handle transactions, the cashier must:

- Imprint the S-28 slip with the customer’s card
- Have the customer sign the S-28 slip
- Attach the S-28 slip to the Store Copy receipt

Automated EMS Transactions

The manager performs an EMS Auth transaction when a Special Handle transaction is not completed before the end of the calendar day on which the Special Handle transaction occurred. To ensure all EMS transactions are processed, the manager should:

- Review the EMS Batch Summary Report and EMS Unconfirmed Transaction Log that print automatically at Store Close (make certain these reports are selected to print automatically in **MWS > Set Up > Store > Period Maintenance**) and compare the reports with the Special Handle tickets from the same day. These reports contain information on Automated EMS and Offline Authorization transactions.
- If Unconfirmed totals at the end of the EMS Batch Summary Report show non-zero values, then consider manual reconciliation for each transaction reported in the EMS Unconfirmed Transaction Log.
- Manually submit Special Handle tickets for Unconfirmed Automated EMS transactions.
- The EMS Unconfirmed Transaction Log contains all information needed to reconcile Unconfirmed Offline Authorization transactions.

Offline Authorization

The Chevron parameter table download controls whether Passport can authorize transactions locally when the Chevron network is not communicating. If the Chevron parameter table download allows Passport to perform local authorization of transactions when the Chevron network is not communicating and the merchant wishes to allow locally authorized transactions, he must ensure the *Local Offline Authorization Dollar Limit* field on the **Set Up > Network > Chevron > Network Site Configuration > Offline Authorization** tab contains a valid value that meets the store's needs.

When Passport locally authorizes an offline transaction, when communication with the Chevron network resumes, Passport shows the transaction in the Offline Authorization Batch Summary Report and moves the transaction to the Store and Forward queue to attempt to retry sending it to the Chevron network. If Passport successfully sends the offline transaction to the chevron network, Passport records it in the EMS Batch Report.

Frequently Asked Questions

This section provides answers to questions related to certain Chevron network transactions.

Automated EMS

Q: How do I know if my Special Handle transactions have processed through Automated EMS?

A: Check the **Network Status** window on the CWS. The **Network Status** window tells you if the store is online with the Chevron network and whether there are Special Handle sales pending EMS processing ("EMS Available"). If the Network Status window does not indicate EMS transactions are pending, then all sales have process through Automated EMS.

Q: I have EMS sales pending. What does that mean and how do I fix it?

A: There are two possible reasons for EMS pending.

- 1 The store has resumed communications with the Chevron network, but has not had time to clear all the Special handle transactions with EMS. Passport will try to process Special Handle transactions as long as the current calendar day is the same as when the original transactions were approved.
- 2 The original sale is from a previous calendar day and the transaction requires manually entered authorization number to process with the Chevron network using the **EMS Auth** key under **Network Functions**.

Q: How do I figure out which sales are pending?

A: Review the EMS Pending Report. This report contains details of all pending transactions awaiting automated EMS processing.

Q: How do I know whether a Special Handle transaction has cleared and will be paid?

A: Review the EMS Batch Summary Report and EMS Unconfirmed Transaction Log with the Special Handle (S-28) tickets from the day. Match the processed Special Handle tickets against entries in these reports. If the transaction is on the EMS Batch Summary Report, the transactions processed successfully through Automated EMS.

Q: What do I do if my transaction is shown in the EMS Failure section of the EMS Batch Summary Report?

A: EMS failure indicates the Chevron network declined the transaction. You must submit the Special Handle (S-28) ticket and relevant documentation to Chevron for settlement.

EMS Auth Function

This section describes the EMS Auth function.

- 1 When the manager selects the **EMS Auth** key, Passport prompts for entry of the Administrative Password to validate the person performing the transactions has permission.
- 2 After the manager successfully enters the Administrative Password, Passport prompts the manager to select an option.
 - a Select “Call for Auth” to enter an authorization number.
 - b Select “Remove the transaction from the system” for a pending transaction that has been sent manually to Chevron.
- 3 Passport prompts the manager to enter the Passport Transaction number (this is not the Chevron Invoice Number) of the Special Handle transactions and the register on which the transaction occurred originally.
- 4 Passport validates the information entered. If the Passport Transaction Number is valid:
 - a For the “Call for Auth” option Passport prompts for entry of the authorization number and attempts to process the transaction in the background.
 - b For the “Remove the transaction from the system” option Passport removes the pending transaction.

In either case, Passport records the outcome in the EMS Batch Summary Report.

KECC

The manager uses the KECC process to perform a refund of a credit sale that occurred in a previous batch or a partial refund of a credit sale. KECC allows the manager to credit a customer’s credit card for a specified amount. This section describes the KECC function.

- 1 The manager begins a refund transaction.
- 2 When Passport validates that the details of the transaction meet the requirements for a KECC transaction, Passport prompts for the Administrative Password.
 - a If the entered password does not match the configured Administrative Password, Passport displays the error message, “Invalid Password” and cancels the transaction.
 - b If the entered password matches the configured Administrative Password but KECC transactions are not allowed now, Passport displays the error message, “KECC Not Allowed At This Time” and cancels the transaction.
 - c If the entered password matches the configured Administrative Password and KECC is allowed, Passport continues with the KECC transaction.

- 3** The following rules apply to KECC transactions:
 - a** The only valid tender for a KECC transaction is Credit (using the **Card** key).
 - b** KECC transaction is not for an amount greater than the original sale transaction.
 - c** The manager must enter a valid original transaction number.
 - d** Passport must be able to match the KECC transaction details with an original sale transaction that occurred no more than 30 days ago at this store.
- 4** When the manager completes the KECC transaction, Passport sends a KECC request to the Chevron network for authorization.

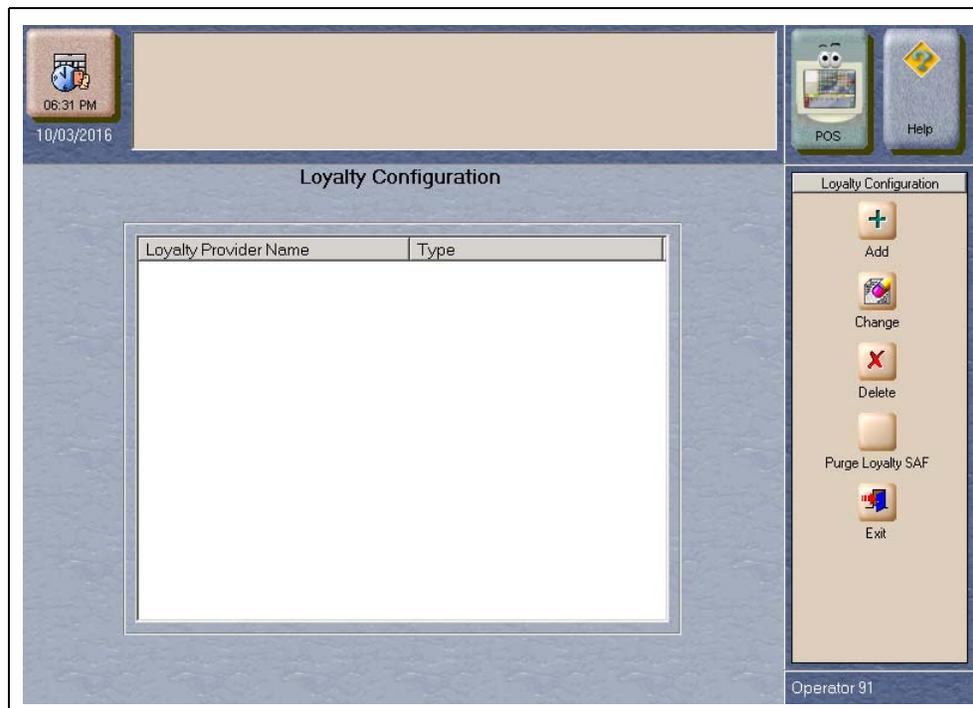
Appendix A: Passport Loyalty Configuration for Chevron Loyalty Programs

IMPORTANT
<p>The steps in "Appendix A: Passport Loyalty Configuration for Chevron Loyalty Programs" must occur between midnight and 6am of the day the loyalty feature is activated.</p> <p>Ensure the Enhanced Loyalty Interface or Multiple Loyalty Interface feature is activated before proceeding with Loyalty configuration.</p> <p>These instructions pertain only to the Safeway and VONS loyalty programs Chevron supports. Do not use these instructions if the merchant is not participating in either of</p>

Chevron supports two loyalty programs. These are Safeway and VONS. The merchant will tell you which program to configure. To configure loyalty for a Chevron store, proceed as follows:

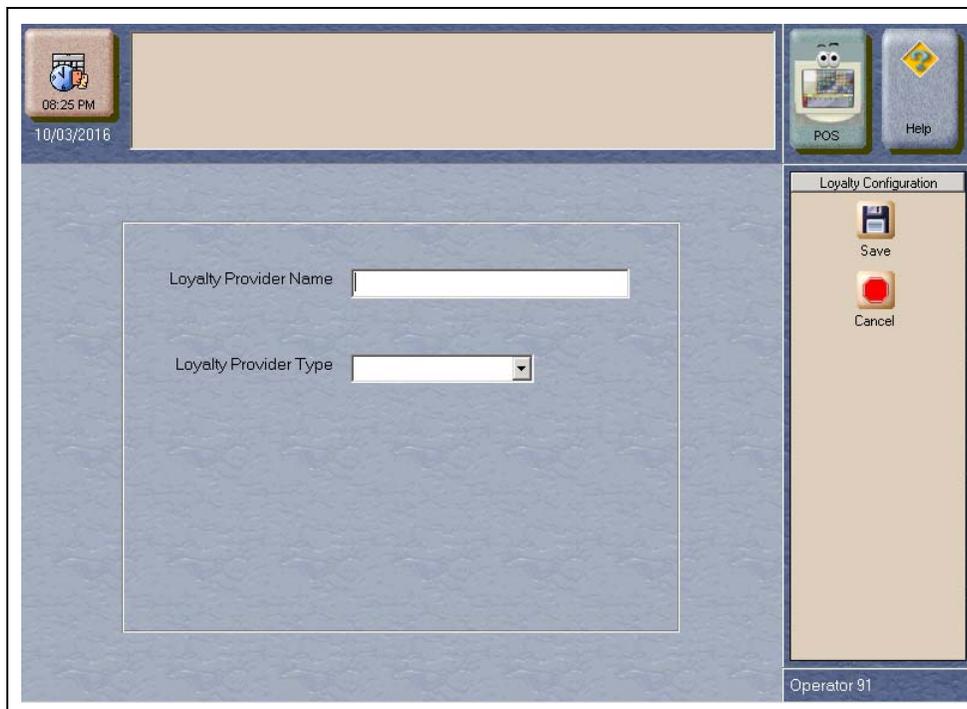
- 1 Go to **MWS > Set Up > Store > Loyalty Interface**. The Loyalty Interface Configuration screen opens.

Figure 47: Loyalty Configuration Screen



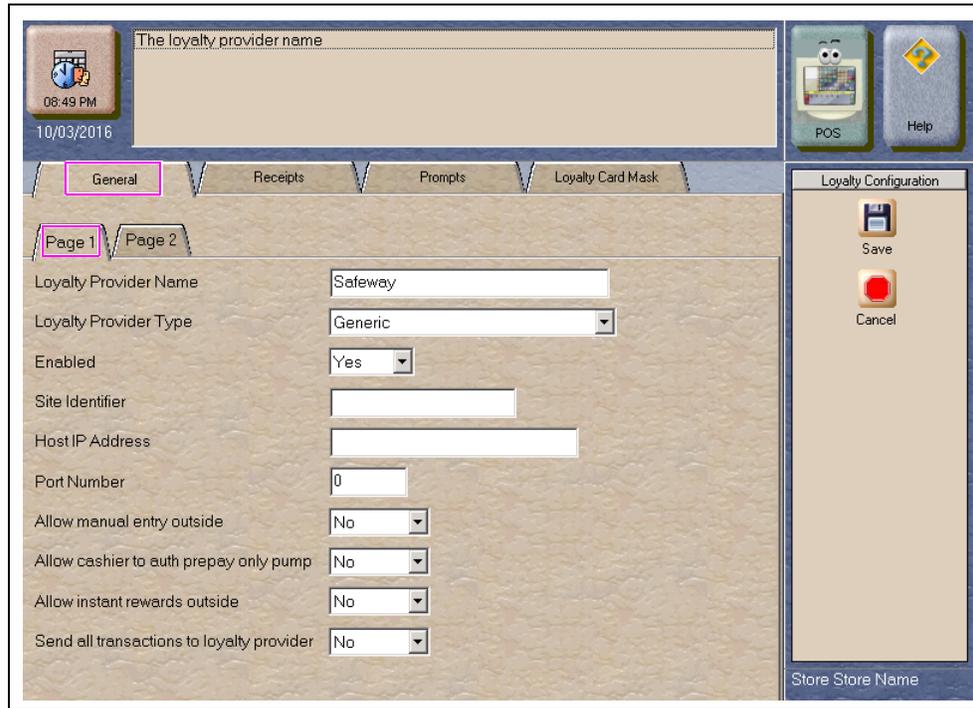
- 2 If no Loyalty Provider Name displays on the **Loyalty Configuration** screen, no loyalty program has been configured yet. Select **Add**.

Figure 48: Add Loyalty Provider Screen



- Enter the appropriate name (either Safeway or VONS) in the *Loyalty Provider Name* field and select *Generic* from the *Loyalty Provider Type* drop down menu. Select **Save** to save the new loyalty program. The **Loyalty Configuration** tabs display with the **General - Page 1** tab selected.

Figure 49: Loyalty Configuration - General - Page 1 Tab



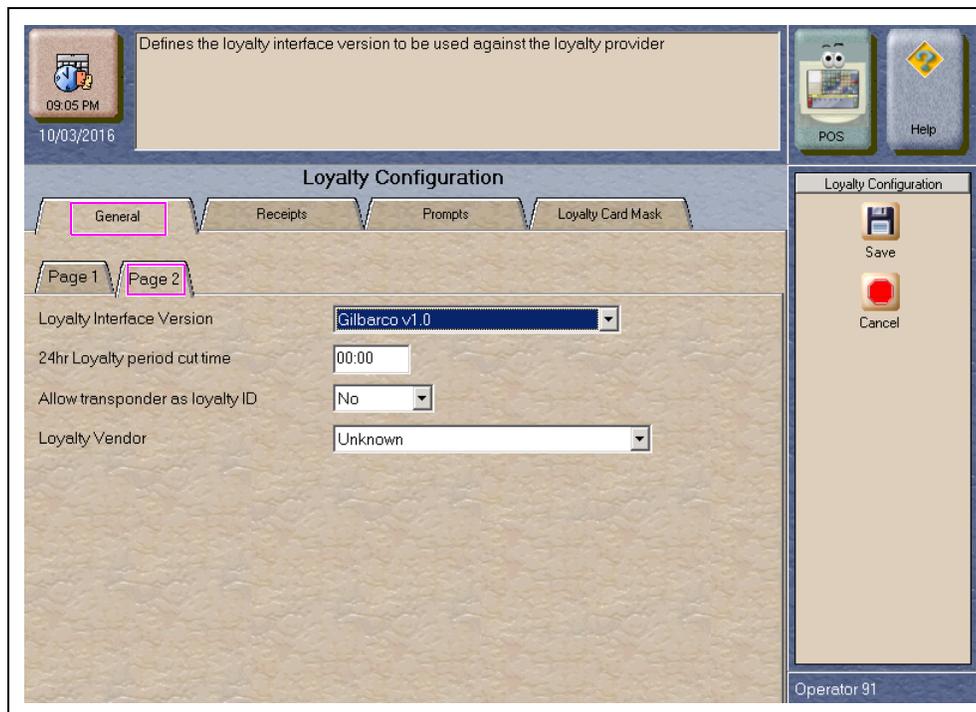
- The *Loyalty Provider Name* and *Loyalty Provider Type* fields contains the values you saved in the previous step. Select the *Enabled* field drop down menu and select “Yes” to access the remaining fields.

The following table contains the remaining fields on the **Page 1** tab and their description:

Field	Description
Site Identifier	This field is the unique identifier the loyalty provider uses to identify this store. Enter the value from the <i>Facility Number</i> field on the MWS > Set Up > Network > Chevron > Network Site Configuration tab. Passport adds leading zeroes to the number configured there to ensure the field contains 8 digits. Enter it here in the same way it is displayed on the Network Site Configuration tab.
Host IP Address	Enter the value as 10.0.47.10
Port Number	Enter the value as 8082
Allow manual entry outside	Select Yes
Allow cashier to auth prepay only pump	Select Yes
Allow instance rewards outside	Select No
Send all transactions to loyalty provider	Select No

- 5 After entering all fields on the **General - Page 1** tab, select the **General - Page 2** tab.

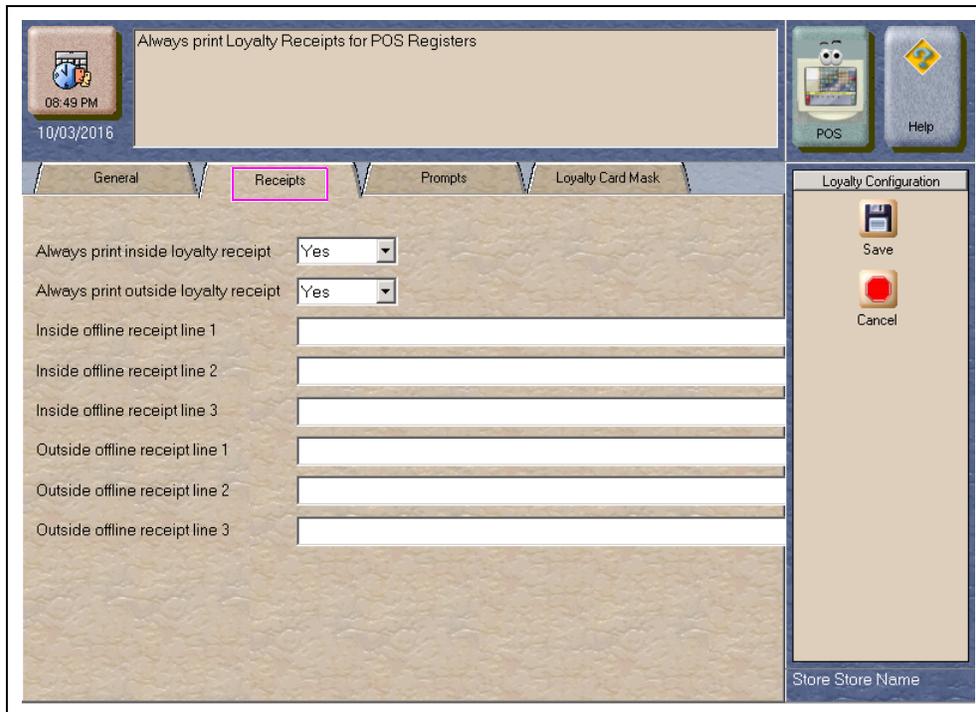
Figure 50: General - Page 2 Tab



The default values on the **Page 2** tab are correct. Do not change any of the fields on this tab.

6 Select the **Receipts** tab.

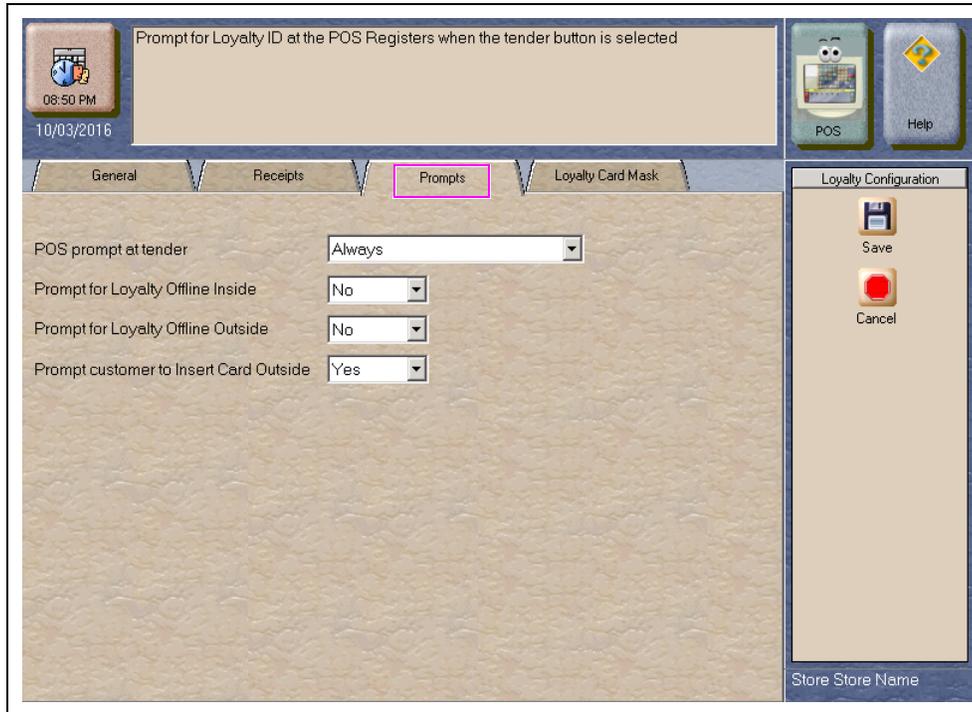
Figure 51: Receipts Tab



Select “Yes” from the drop down menu for both the *Always print inside loyalty receipt* and *Always print outside loyalty receipt* fields. Leave the rest of the fields blank.

7 Select the **Prompts** tab.

Figure 52: Prompts Tab

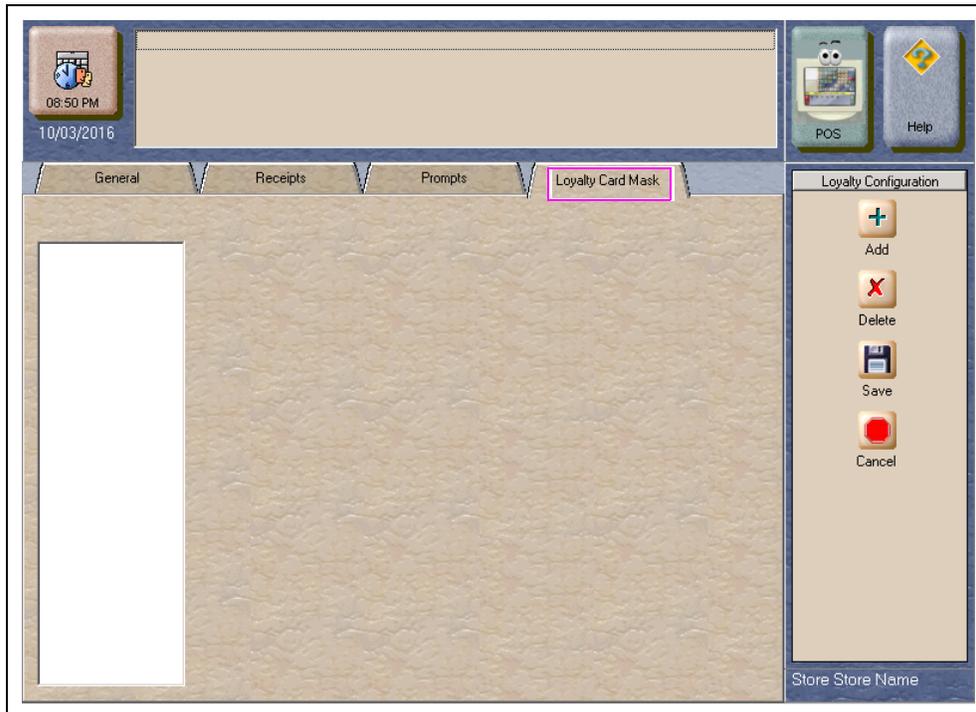


The following table contains the **Prompts** tab fields and the values to select:

Field	Selection
POS prompt at tender	Fuel Transaction
Prompt for Loyalty Offline Inside	No
Prompt for Loyalty Offline Outside	Yes
Prompt customer to Insert Card Outside	Yes

8 After completing the selections on the **Prompts** tab, select the **Loyalty Card Mask** tab.

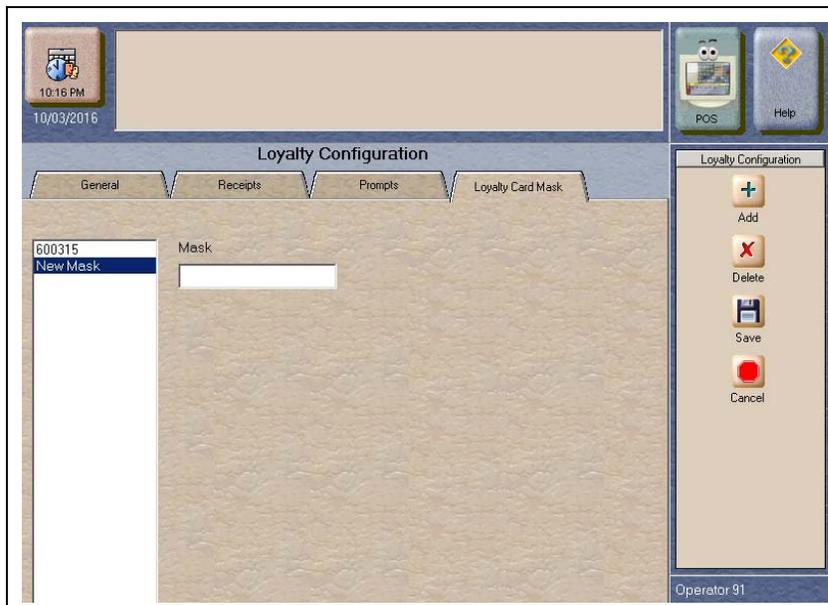
Figure 53: Loyalty Card Mask Tab



For each loyalty card mask to configure, select **Add** and then key in a loyalty card mask. The loyalty card masks to key in are:

- 600315
- 6005854
- 600438
- 600362

Figure 54: Loyalty Card Mask Entry



- 9 After keying in all loyalty card masks, select **Save** to save all the loyalty programming.
- 10 If you are staging the Passport for a new installation, return to **MWS > Set Up > Store > Loyalty Interface**. Select the loyalty provider from the list and select **Change**. From the *Enabled* drop down menu, select “No”. On the day of the installation, change the *Enabled* field back to “Yes” and continue to the next step.
- 11 To ensure the loyalty program is active and configured properly, proceed as follows:
 - a Go to a fueling position on the Forecourt and select “Yes” at the loyalty prompt.
 - b At the *Enter Loyalty ID* prompt, key in the phone number 111-707-0655.
 - c The dispenser should respond “No Reward Available”.
 - d If this is not the response, call the Gilbarco Help Desk at 1-800-743-7498 for assistance.

Appendix B: Secured Socket Layer (SSL) Software License

Open SSL License

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Appendix C: Upgrading to Passport V11.02

This section provides Chevron specific information to the ASC for upgrading from Passport V8.02T at minimum or V10K at minimum to V11.02.

IMPORTANT	
	<p>All stores upgrading or installing Passport V11.02 for Chevron must have VeriFone MX915 PIN pads installed at all registers. Passport V11.02 for Chevron only supports the VeriFone MX915 PIN pad.</p> <p>If you do not have sufficient VeriFone PIN pads for all registers inside, DO NOT begin the upgrade or installation.</p> <p>Be prepared to provide the Chevron Help Desk (RTSC) the serial numbers for all MX915 PIN pads being installed or replaced at a store running Passport V11.02 for Chevron (all brands).</p>

IMPORTANT	
<p>Upgrades to Chevron V11.02 are supported only for locations running minimum Chevron V8.02 with Service Pack T or V10 with Service Pack K. If the Passport system is installed with another version, then you must first upgrade to one of these minimum versions first or perform a clean install.</p> <p>Stores running V8.02 before the upgrade require special attention. Read the following carefully and understand completely all steps that must be performed, based on the version the store is running before beginning the upgrade.</p>	

Before beginning the upgrade, the ASC must perform the following:

- Ensure all dispenser software and firmware meet applicable requirements to support loyalty and other fuel discounting functionality (including support of \$0.000 PPU).
- Perform Store Close and ensure all network transactions have completed by checking the Batch Summary Report for fallback transaction information.
- Ensure all necessary network and Store Close reports have printed.
- Notify the Chevron network that the store is upgrading Passport software to a version that supports EMV inside. Verify with the Chevron network that they are ready to proceed with the upgrade. Verify with the Chevron network that all batches are closed and settlement is complete on their end.
- Go to **MWS > Set Up > Network > Chevron > Cash Back Maintenance** and take note of the card configurations. You may need to reconfigure these after the upgrade.

- **For stores running V8.02:**

IMPORTANT

The following steps are extremely important if the store is running V8.02 before the upgrade occurs.
--

- If the **MWS > Fuel > Fuel Discount Maintenance > Fuel Discounts by Card Type** tab is configured, print the Fuel Discount Configuration report. This report will aid in confirming or reconfiguring Fuel Discounts by Card Type using the Fuel Discount Groups in **MWS > Fuel > Fuel Discount Maintenance** and Fuel Discounting Configuration in **MWS > Set Up > Network > Chevron**.
- If a generic loyalty provider is configured in **MWS > Set Up > Store > Loyalty Interface**, the ASC must advise the manager that during the upgrade all historical Loyalty sales data will be lost and Loyalty period reports must be printed before the upgrade begins.

After the upgrade, the ASC must perform the following:

- **For stores that were running V8.02 before the upgrade:**

IMPORTANT

The following steps are extremely important if the store is running V8.02 before the upgrade occurs.
--

- Reprogram the **Network Site Configuration**.
 - Use the Fuel Discount Configuration Report that you printed before the upgrade to assist the manager in renaming Fuel Discount Groups and reconfiguring Fuel Discounting by Card Type in **MWS > Set Up > Network > Chevron**.
 - If a Loyalty Provider was configured before the upgrade, go to **MWS > Set Up > Store > Loyalty Interface**. If the *Loyalty Provider Name* displays as “Enter phone number”, select the loyalty program and click **Change**. Consult the merchant and enter the correct value in the *Loyalty Provider Name* field, either “Safeway” or “VONS”. Click **Save** to save the change and exit from the Loyalty Configuration screens.
 - Assist the manager to configure Shift and Store Close reports in **MWS > Set Up > Store > Period Maintenance**.
- Call the Chevron Help Desk (RTSC) to request EMV PDL. Be prepared to provide to the Chevron Help Desk agent the serial numbers for all MX915 PIN pads being installed or replaced at the store.
 - Perform a PDL request by going to **MWS > Set Up > Network > Chevron** and select **PDL Download**. Ensure that the PDL request was successful by going to **CWS > Network Functions** and check Network Status displays as “Parameter Table Download Completed”.
 - Perform an EMV AIDPK download by going to **MWS > Set Up > Network > Chevron** and select **EMV AIDPK Download**. Ensure that the EMV AIDPK download was successful by going to **CWS > Network Functions** and check Network Status displays as “EMV AIDPK Download Completed”.

- Validate fuel grades configured in **Forecourt Installation**, as Passport supports new fuel grades. Refer to “[Forecourt Installation for Chevron Stores](#)” on [page 4](#) for more information on new Chevron fuel grades.
- Print a new **Site Level Card Based Fuel Discounts Report**. If some card types no longer have their fuel discount or if the manager wishes to target new card types with fuel discounts, go to **MWS > Set Up > Network > Chevron > Fuel Discount Configuration** and update the fuel discounts accordingly. Select **Save** to save the changes to the Passport database and exit.
- Go to **MWS > Set Up > Network > Chevron > Cash Back Maintenance** and review the card configurations against your notes from before the upgrade. Correct or reconfigure as necessary. Also, if there are new card ranges from the parameter table download, consult the merchant or store manager regarding desired configuration for the new card ranges.

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