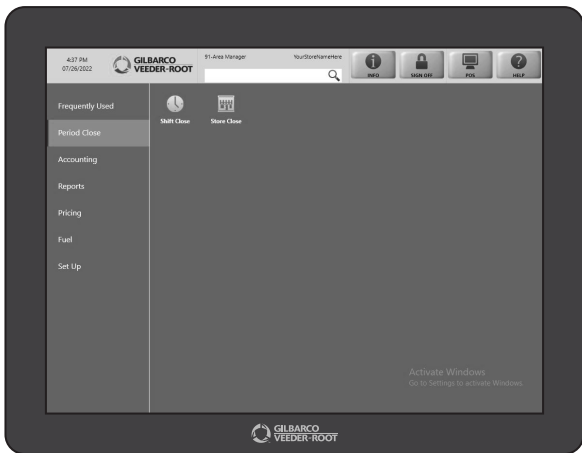


Ready to shut it down for the night? Job well done. **LET'S CLOSE THE STORE.**



First, make sure all Cashier have closed their tills.

FROM THE MANAGER WORKSTATION:

1. Select "Period Close"



2. Select "Store Close"



3. Select "Start"



4. When prompted, select "Yes" to confirm store close.

5. Once your report finishes processing, it will automatically print – AND YOU'RE DONE.

GOOD WORK TODAY. **TIME TO HIT THE ROAD.**

