## **SETUP SPECIAL PRICING**

Passport® Point-of-Sale makes it easy to set up promotional pricing, even if your store doesn't use a third-party back office system. **HERE'S HOW IT WORKS.** 



## FROM THE MANAGER WORKSTATION:

1. Select "Pricing"



2. Select "Item"



3. Find the item that you want to set up with special pricing by entering the search criteria and click "Search". Highlight the item.



4. Click "Change" to set up the special pricing for that item.



5. Find the "General" tab



6. Select one of the four options.

7. Select "Save"



JUST ANOTHER WAY PASSPORT® CUSTOM-FITS YOUR FORECOURT AND YOUR BUSINESS OPERATIONS.



